

Jeevan Jyot Educational Charitable Trust (Regd.)

REENA MEHTA COLLEGE

of Arts, Science, Commerce & Management Studies

(Affiliated to University of Mumbai)

(Gujarati Minority)

ISO Certified (9001:2015)



NAAC - Accredited (B) Grade (CGPA 2.41)

REF. NO. _____

DATE : 25th June 2019

NOTICE

This is to inform all the members of IQAC Committee that the 1st IQAC meeting for the academic year 2019-2020 is scheduled to be held on 6th July, 2019 at 11:30 am in conference room. All the members are requested to kindly make it convenient to attend the meeting.

The agenda for the meeting are;

1. To organize Workshops for Empowering the Faculty and the students like workshop on "How to use e-resources available".
2. To organize Talent Search Program
3. To start with Remedial Coaching in a structured way as it is one of the best practices of the session 2019-20
4. Enrollment of students in various co-curricular departments like, NSS, DLLE, Sports etc.
5. Any other matter.

Mrs. Urmila Chauhan
IQAC - Coordinator



Dr. Satinder Kaur Gujral

I/C Principal

I/C Principal

Reena Mehta College of Arts, Science

Commerce & Mgt. Studies

Bhayandar (West), Dist. Thane - 401 101

REF. NO. _____

DATE : 8th July 2019

Minutes of the Meeting (2019-20)

The meeting of the IQAC was held on 6th July, 2019, Saturday in the Conference room at 11:30 Am. The agenda for the meeting was:

1. To organize Workshops for Empowering the Faculty and the students like workshop on "How to use e-resources available".
2. To organize Talent Search Program
3. To start with Remedial Coaching in a structured way as it is one of the best practices of the session 2019-20
4. Enrollment of students in various co-curricular departments like, NSS, DLLE, Sports etc.
5. Any other matter.

The principal welcomed the members of the IQAC present for the meeting.

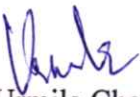
The minutes of previous IQAC meeting were read and approved.

1. As per the demand of the faculty members, it was resolved to organize a workshop on "How to use e-resources" for the faculty and students.
2. It was discussed about organizing 'Talent Search Program', to identify the hidden talent in the students (For music, dance, and fine arts,) & team can be prepared on the basis of the results for participation in Youth Festival. The duty was assigned to various teachers to guide the selected
3. It was also discussed about Remedial Coaching. It was informed that all the teachers must identify the slow and advanced learners in their departments oar classes, provide remedial and give special attention to the academic problems of the slow learners and to further improve the performance of the good performers and give them a motivational boost-a step towards academic excellence.
4. It was resolved to plan for enrollment of students in NSS, DLLE, and Sports etc.
5. Following other matters were discussed during the meeting;
 - It was resolved to organize orientation program to make the new comers aware with the Coordinators and Faculty member's as well as rules & regulations that they are to follow in college.




- It was resolved that we must adhere to the decision already taken regarding observance of days/events of national/international importance as per the academic calendar.
- It was resolved that all the faculties are supposed to prepare log book and take the signature of Principal once in a week.
- It was resolved to make arrangements for the Founders Day as per the instructions given by the college.
- It was resolved to conduct curricular & co-curricular activities for students by the respective departments.
- It was also resolved to launch college magazine on Founders Day.
- It was resolved that NSS Unit is going to conduct Tree Plantation drive with the help of all departments.
- It was discussed and resolved to organize Yoga on International Yoga Day.
- It was discussed to launch Photography club for BMM students.
- Lastly, it was decided to Celebrate 72nd Independence Day on 15 August, 2019 and Teachers' Day on 5th Sept., 2019 and Founders Day on 16th Sept 2019.

IQAC coordinator ended the meeting by giving vote of thanks to Management and members present in the meeting.


Mrs. Urmila Chauhan
IQAC - Coordinator




Dr. Satinder Kaur Gujral
I/C Principal
I/C Principal
Reena Mehta College of Arts, Science
Commerce & Mgt. Studies
Bhayandar (West), Dist. Thane - 401 101

REENA MEHTA COLLEGE

of Arts, Science, Commerce & Management Studies

(Affiliated to University of Mumbai)

(Gujarati Minority)

ISO Certified (9001:2015)

NAAC - Accrediated (B) Grade (CGPA 2.41)

REF. NO. _____

DATE : 16th Sept, 2019

NOTICE

This is to inform all the members of IQAC Committee that the 2nd IQAC meeting for the academic year 2019-2020 is scheduled to be held on 1st October, 2019 at 1:30 am in conference room. All the members are requested to kindly make it convenient to attend the meeting.

The agenda for the meeting are;

1. Organizing lectures on Environment and Health issues etc.
2. Organizing competitions based on theme of various festivals, quiz, debate, Presentations and essay writing etc. to develop skills, confidence and poise in speaking to groups.
3. Organizing activities based on anti-drug theme under NSS program.
4. Organizing lecture on Intellectual property Rights and Gender Equality.
5. Extension activities by respective departments.
6. Organizing Diwali Puja for Staff.
7. Any other matter.



Mrs. Urmila Chauhan
IQAC - Coordinator





Dr. Satinder Kaur Gujral
I/C Principal
I/C Principal
Reena Mehta College of Arts, Science
Commerce & Mgf. Studie
Bhayandar (West), Dist. Thane - 401 101

Jeevan Jyot Educational Charitable Trust (Regd.)

REENA MEHTA COLLEGE

of Arts, Science, Commerce & Management Studies

(Affiliated to University of Mumbai)

(Gujarati Minority)

ISO Certified (9001:2015)



NAAC - Accredited (B) Grade (CGPA 2.41)

REF. NO. _____

DATE : 3rd Oct 2019

Minutes of the IQAC meetings

The meeting of the IQAC was held on 1st Oct., 2019 in the Conference room at 1:30 pm.

The agenda for the meeting was

1. Organizing lectures on Environment and Health issues etc.
2. Organizing competitions based on theme of various festivals, quiz, debate, Presentations and essay writing etc. to develop skills, confidence and poise in speaking to groups.
3. Organizing activities based on anti-drug theme under NSS program.
4. Organizing lecture on Intellectual property Rights and Gender Equality.
5. Extension activities by respective departments.
6. Organizing Diwali Puja for Staff.
7. Any other matter.

The principal welcomed the members of the IQAC present for the meeting

The minutes of previous IQAC meeting were read and approved.

1. It was discussed and resolved to organize lectures on Environment, Health and any other issue on demand.
2. Organizing competitions based on theme related to festivals (to keep the students closer to religion & traditions and to promote communal harmony and other competitions like quiz, debate, essay writing and paper reading etc. so as to develop reading and writing skills, confidence and poise in speaking to groups.
3. It was discussed and resolved that all departments will participate in NSS program and plan for activities based on anti-drug theme, Health Check-up and Blood Donation Camp.
4. It was discussed and resolved to organize lecture on Intellectual Property Rights and gender Equality.
5. It was discussed and resolved to conduct awareness programme on Swatch Bharat Abhiyaan. It was further discussed and resolved that extension activities be organized by respective departments for the fulfillment of social responsibility towards the community.
6. It was discussed and resolved to organise Garba and Diwali pooja for students and staff.



S. No. 574/5, Near Fly-over Bridge, 150 Feet Road, Near Maxus Mall, Bhayandar (W), Dist. Thane - 401 101.

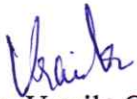
Tel.: 28176264 / 66 / 68

E-mail : enquiry@rmc.edu.in • www.rmc.edu.in

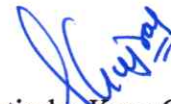
7. Following other matters were discussed during the meeting;

- To discuss and resolve to organize Mega Job fair for students.
- To discuss and resolve for organizing our Inter collegiate Cultural Festival "Mridang".
- To discuss and resolve that the College is going to apply for 2(f) of UGC.
- To provide special efforts for improving On-Campus Placement.
- Resolution: Various activities such as Personal interview practice session, Group discussion practice, Essay writing session, sessions opportunities abroad for higher studies, sessions for higher studies like GATE, CAT, GRE, GMAT etc. are Proposed to conduct for our students.
- Lastly it was decided to encourage Teaching and Non-Teaching staff to participate in Seminars or workshops.

IQAC coordinator ended the meeting by giving vote of thanks to Management and members present in the meeting.



Mrs. Urmila Chauhan
IQAC - Coordinator



Dr. Satinder Kaur Gujral

I/C Principal
I/C Principal

Reena Mehta College of Arts, Science
& Commerce & Mgt. Studies
Bhayandar (West), Dist. Thane - 401 101

Jeevan Jyot Educational Charitable Trust (Regd.)

REENA MEHTA COLLEGE

of Arts, Science, Commerce & Management Studies

(Affiliated to University of Mumbai)

(Gujarati Minority)

ISO Certified (9001:2015)



NAAC - Accredited (B) Grade (CGPA 2.41)

REF. NO. _____

DATE : 6th Dec, 2019

NOTICE

This is to inform all the members of IQAC Committee that the 3rd IQAC meeting for the academic year 2019-2020 is scheduled to be held on 21st December, 2019 at 3:30 am in conference room. All the members are requested to kindly make it convenient to attend the meeting.

The agenda for the meeting are;

1. Organizing lectures on Environment and Health issues etc.
2. Organizing competitions based on theme of various festivals, quiz, debate, Presentations and essay writing etc. to develop skills, confidence and poise in speaking to groups.
3. Organizing activities based on anti-drug theme under NSS program.
4. Organizing lecture on Intellectual property Rights and Gender Equality.
5. Extension activities by respective departments.
6. Organizing Diwali Puja for Staff.
7. Any other matter.

Mrs. Urmila Chauhan
IQAC - Coordinator



Dr. Satinder Kaur Gujral
I/C Principal
I/C Principal
Reena Mehta College of Arts, Science
Commerce & Mgf. Studies
Bhayandar (West), Dist. Thane - 401 101

Jeevan Jyot Educational Charitable Trust (Regd.)

REENA MEHTA COLLEGE

of Arts, Science, Commerce & Management Studies

(Affiliated to University of Mumbai)

(Gujarati Minority)

ISO Certified (9001:2015)



NAAC - Accredited (B) Grade (CGPA 2.41)

REF. NO. _____

DATE : 23rd Dec, 2019

Minutes of the Meeting

The meeting of the IQAC was held on 21st December, 2019 in the Conference room at 3:30 pm.

The agenda for the meeting was:

1. Conduct Academic Administrative Audit
2. Organise NSS Camp
3. Organise Syllabus revision workshop on GST.
4. Organise National Conference.
5. Organise Convocation ceremony.
6. Any other Matter.

The principal welcomed the members of the IQAC present for the meeting.

The minutes of previous IQAC meeting were read and approved.

1. It was discussed and resolved to conduct Academic Administrative Audit as it is one of the quality initiatives by IQAC and all the heads of respective departments were directed to prepare for the same with the help of faculties.
2. It was discussed and resolved to organize NSS Camp to develop social and civic responsibility amongst the students.
3. It was discussed and resolved that DLLE department is going to conduct food fair activity as well as collection of items for donating to NGO.
4. It was discussed and resolved to organize Syllabus revision workshop on GST and to organize National Seminar. (Multi-disciplinary).
5. It was discussed and resolved to organize Convocation Ceremony, Annual Meet, Alumni Meet, and fare well.
6. It was discussed and resolved that the Guest speakers are to be invited for Third Year students.
7. It was discussed and resolved to conduct session by all departments on Communication Skills and Personality Development.
8. It was discussed to apply for some Skill development courses.



S. No. 574/5, Near Fly-over Bridge, 150 Feet Road, Near Maxus Mall, Bhayandar (W), Dist. Thane - 401 101.

Tel.: 28176264 / 66 /68

E-mail : enquiry@rmc.edu.in • www.rmc.edu.in

Lastly it was discussed to encourage students to participate in Placement drive.

IQAC coordinator ended the meeting by giving vote of thanks to Management and members present in the meeting.



Mrs. Urmila Chauhan
IQAC - Coordinator



Dr. Satinder Kaur Gujral

I/C Principal
I/C. Principal
Reena Mehta College of Arts, Science
Commerce & Mgf. Studies
Bhayandar (West), Dist. Thane - 401 101



Jeevan Jyot Educational Charitable Trust (Regd.)

REENA MEHTA COLLEGE

of Arts, Science, Commerce & Management Studies

(Affiliated to University of Mumbai)

(Gujarati Minority)

ISO Certified (9001:2015)

NAAC - Accrediated (B) Grade (CGPA 2.41)

REF. NO. _____

DATE: 20th April, 2020

NOTICE

This is to inform all the members of IQAC Committee that the 4th IQAC meeting for the academic year 2021-2022 is scheduled to be held on 30th April, 2020 at 11 am online. All the members are requested to kindly make it convenient to attend the meeting.

The agenda for the meeting are;

Mrs. Urmila Chauhan
IQAC - Coordinator



Dr. Satinder Kaur Gujral
I/C Principal
I/C Principal
Reena Mehta College of Arts, Science
Commerce & Mgf. Studies
Bhayandar (West), Dist. Thane - 401 101

REENA MEHTA COLLEGE

of Arts, Science, Commerce & Management Studies

(Affiliated to University of Mumbai)

(Gujarati Minority)

ISO Certified (9001:2015)

NAAC - Accredited (B) Grade (CGPA 2.41)

REF. NO. _____

DATE : 30th April, 2020

MINUTES OF INTERNAL QUALITY ASSURANCE CELL

VENUE: - ON-LINE MODE (ZOOM PLATFORM)

A meeting of all the members of IQAC was held on Friday, 30th April, 2020 at 11 a.m.
Following members were present —

- Dr. Mrs. Satinder Kaur Gujral, Principal
- Mr. Narendra Mehta, Management representative
- Mr. Sunny Mehta, Management representative
- Mr. Rishi Kapoor, Industry representative
- Prof. Dr. Jitendra Ahirekar, External member
- Mr. Amit Gupta, Academics
- Mr. Vivek Raut, Faculty
- Mr. Rajesh Baria, Member, Non-teaching Staff
- Mr. Mahesh Ghanekar, Non-teaching Staff
- Mrs. Urmila Chauhan, IQAC Coordinator
- Mrs. Sonal Jain, HoD BAF Department

Mrs. Urmila Chauhan, IQAC coordinator welcomed the Chairperson, management and all the members of the IQAC.

The meeting started with a permission of the Hon. Chairperson.

Agenda Item No. 1: To confirm minutes of meeting and informing a bout ATR of IQAC meeting.

IQAC coordinator read the Minutes of Meeting and Action Taken Report of IQAC meetings, for the year 2019-20. Discussions were held with reference to ATR of the same.

Mrs. Sonal Jain conveyed those counseling/motivational sessions for parents, especially on Pandemic situation and the problems faced during pandemic.

Mr. Rajesh Baria proposed to purchase software as early as possible so that the non-Teaching staff can be trained for the same.

Agenda Item No. 2: To brief about on-line Teaching –Learning.



Discussion was done on online Teaching-Learning and the platform to be used for the lectures.

Agenda Item No. 3: To discuss about the webinars conducted during lockdown.

Mrs. Urmila Chauhan informed about all the activities/webinars conducted by the departments during lockdown period.

Agenda Item No. 4: To discuss about findings of NAAC SSS.

Faculties were asked to share the findings and suggestions received from the students with the faculty members and hold discussions.

Agenda Item No 5: To discuss about the new courses which college applied for Academic Year 2021-2022.

To discuss about the faculties required for New Courses.

Agenda Item No. 5: To discuss about NAAC AQAR submission for the A.Y. 2020-2021.

Meeting was concluded with the vote of thanks to all members by IQAC coordinator.



Mrs. Urmila Chauhan
IQAC - Coordinator



Dr. Satinder Kaur Gujral
I/C Principal
I/C Principal
Reena Mehta College of Arts, Science
Commerce & Mgf. Studies
Bhayandar (West), Dist. Thane - 401 101