

REF. NO. \_\_\_\_\_

DATE : 8/8/20

### Action taken Report for the Academic Year 2019-20

The action taken report by the Internal Quality Assurance Cell (IQAC), as suggested by the IQAC coordinator and other Administrators (Principal, Management and Heads of Departments) in the meetings conducted during the academic year 2019-20 were implemented and appropriate actions were taken as follows;

**Review of Formation of IQAC committee:** The IQAC was constituted were reviewed considering the given to composition.

**Academic planning:** Academic calendar was prepared by IQAC Coordinator and circulated to all departments.

**Students Orientation program** for second- and third-year students was conducted in the month of June & for first year students was conducted in the month of July.

**Convocation Distribution Ceremony** for Pass out batch of 2018-19 was conducted in the month of January.

**Post-Graduation course** M. Com in three specializations i. e. business management, Advanced Accounting & E-Commerce implemented from the academic year 2019-20.

#### Student Development Program

- The various student development programs, Seminars, workshops were conducted during the year in different areas like Stock Exchange, Event Management, Current Business Trends, Android, Cyber Securities, Digital marketing, Branding, Mind Power, etc.

#### Extension Activities

- NSS and other departments conducted extension activities like
  - Tree Plantation- at Chhota Kashmir, Aarey colony,
  - Blood Donation & Thalassemia Detection Camp,
  - Joy of Giving at Anmol Balgrah
  - Activities conducted during NSS camp
    - Swacch Bharat Abhiyan at Saibaba Mandir, Murdha Gaon
    - Spreading education & other cultural activities to students of 1st-7th Std in MBMC School, Murdha gaon
    - Nature Trip at Velankanni Church

#### Industrial Visits/ Experiential Learning

- Visit to SEBI & Nehru planetarium
- Educational and Spiritual Trip to Vipassana Pagoda

- Water Purification Plant of Water Kingdom, Pagoda and Enjoyment Thereafter At Water Park
- RBI Museum for Students of B. Com where the Complete History of the Currency and changes thereof since 17th Century till 2000 were presented.
- Studio visit (under the Media initiative of RMC Box Office) on the sets of 'Kaun Banega Crorepati'
- Bisleri Plant for students of Bachelor of Accounting and Finance (BAF) where they learned water purification process which included Ozonisation, Pre filtration, Reverse Osmosis, Micron Filtration, and Final Ozonisation.
- Kalaghoda for students of Department of Arts where the students enjoyed the fest that celebrates the art, culture and heritage in the heart of Mumbai. They also visited the library, Food stalls, artefacts stalls, Tinder meet area etc
- Gorbandhar Fort visited by Students of B. Com to explore the historical and tourist place from archaeological perspectives.
- Ooty, Mysore, Banglore where the visits were as follows;
  - Day 1 - Visit to Tea Factory and Chocolate Factory
  - Day 2- Visit to Coonor Tea Gardens and Dolphin Point
  - Day 3- Visit to Botanical Garden, Local Market
  - Day 4- Visit to Thread Garden and Ooty Lake
  - Day 5- Visit to Brindavan Gardens
  - Day 6- Visit to Mysore silk factory, Mysore Zoo and Mysore Palace.
  - Day 7- Visit to Tipu sultan summer palace

#### **Research Activities**

- One Day Multi-Disciplinary National Conference On '**DIGITAL INDIA**' was Organised by Reena Mahta College of Arts, Science, Commerce and Management Studies in collaboration with University of Mumbai and Indian Accounting Association in the month of January.
- Dr. Jitendra Aherkar, Principal of B. L. Amlani College, Vice chairman of RMC Mr. Narendra Mehta and Principal of RMC Dr. (Mrs.) Satinder Kaur Gujral inaugurated the conference. Dr. Arvind Luhar, Chairman of BOS (Accountancy), Member of Academic Council, University of Mumbai was present at the Valedictory function of the conference.

#### **Placement/Career Guidance Activities**

- Recruitment drives were conducted in campus with regular students and B. Sc IT students during the year.
- Career guidance sessions in the field of Media & event management, Data science & Analytics, BMS, UPSC & its importance, Accountancy, Government banks & Other Posts, Aviation etc were conducted throughout the year.
- Sessions on Personality Development cum Grooming and soft skills for placement were conducted in the month of July & December.

#### **Faculty Development Programs/ One Day Training Program**

- Syllabus revision workshop for faculties and students of Bachelor of Commerce (B. Com) & Bachelor of Commerce (Accounting & Finance) (BAF) in association with board of studies, accountancy, University of Mumbai was organised in the month of December.

- One day faculty development program was organised on Stress Management (life of faculties and how it can be enhanced well) for all the faculties in the month of July.

### **Cultural Activities**

- Freshers party
- Farewell Party
- Diwali Pooja
- Cultural Week
  - Day 1 – Denim Day and Chocolate Day
  - Day 2 - Mismatch Day with Best out of waste
  - Day 3 - Pink and Blue Day with Food Exhibition
  - Day 4 - Twin Day/Back to school day with Face painting & t-shirt painting competition
  - Day 5 – Saree & Tie Day with Nail Art, Mehndi, Hairstyle, Make-up & Tattoo making
  - Traditional Day with Bridal Make-up & Talent Hunt
- Christmas celebration
- Mridang

### **Language and Communication Development Programs**

- Workshops on Effective Communication, Communication Skills, Media Skills were conducted.
- Competitions like Speech, Elocution & Quiz were conducted to develop public speaking and confidence in students.

### **Other events:**

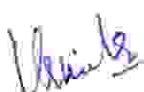
- YOPHORIA - YOUTH INTERACTION was conducted in the month of October.
- SHUTTER BUZZ - PHOTOGRAPHY COMPETITION organised by Department of Multi Media and Mass Communication.
- PASAKON – IT Fest organised by Department of Information Technology.
- PINNACLE Fest organised by Department of Banking & Insurance.

\* Parent Teacher Meetings were conducted in the month of July and February

\* Faculties were asked to submit Self Appraisal form to IQAC.

\* Head of departments were informed about submission of departmental reports to IQAC after declaration of results

\* SSS and Feedback taken and report submitted.

  
Mrs. Urmila Chauhan  
IQAC - Coordinator



  
Dr. Satinder Kaur Gujral  
I/C Principal