YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Reena Mehta College of Arts Science Commerce & Management Studies
• Name of the Head of the institution	Dr. (Mrs.). Satinder Kaur Gujral
• Designation	I/C Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02228176266
• Mobile no	9892240385
• Registered e-mail	drgujral@rmc.edu.in
• Alternate e-mail	gujralsatinderkaur6@gmail.com
• Address	Reena Mehta College, 150 ft road, opposite Maxus Mall, Bhayander West,
• City/Town	Bhayander
• State/UT	Maharashtra
• Pin Code	401101
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Self-financing**
• Name of the Affiliating University	**University Of Mumbai**
• Name of the IQAC Coordinator	**Dr. Mrs. Vaishali P. Kothiya**
• Phone No.	**02228176268**
• Alternate phone No.	**02228176264**
• Mobile	**9819960613**
• IQAC e-mail address	**iqacrmc@rmc.edu.in**
• Alternate Email address	**gujralsatinderkaur6@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	www.rmc.edu.in
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://rmc.edu.in/wp-content/uploads/2021/07/Academic-Calender-2021-2022.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.41**	**2017**	**12/09/2017**	**11/09/2022**

6.Date of Establishment of IQAC	**01/06/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	04	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- Evaluated Programe Outcomes, Programme Specific Outcomes and Course Outcomes. - Almashine Alumni Platform to boost Alumni Engagement Efforts. - Involve students in Research Activities. - Initiatives towards Environment Sustainability. - Initiatives towards Women Empowerment.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Commence with Gender Audit	Conducted Gender Audit
Start with LMS in Mastersoft Application	Implemented LMS for all UG and PG courses
Start with NCVTE & Value Added Courses	Introduced and started with NCVTE courses in Fashion Designing and Hospitality studies. Conducted certificate courses in Advanced Excel, Tally, Digital Marketing Etc.
Approvals from University of Mumbai	Advertisment sent to university for approval
Start with New Under Graduation programmes	Started with BSC, BSC Data Science and BSC Hospitality

	Programmes
Remedial Coaching in a structured way	Identified Slow Learners and organised remedial lectures for them
Extension activities under NSS	Extension Activities like Blood Donation Camp, Konkan Floor Relief Camp,Ttwo Vaccination Drives conducted. Various Webinars like Municipal Waste Management, Psychological Support for Covid - 19 Pandemic Situation were conducted.
Involve advanced learners in research activities	25 students were involved in Research work and they publised research paper with the suport of mentors
Initiatives towards Environment Sustainability	Submitted 800 Kgs of raddi (waste papers) for recycling of Papers. Submitted E-Waste for Recycling and received Certificate for the same.
initiatives towards Women Empowerment	Certificate course conducted for the Local Women on Bakery & Culinary
Introduce Alumni Management System	Introduced Almashine Alumni Platform for Passout Students.
Preparation and uploading of Academic Calendar	Uploaded the academic calendar on the college website.
Conducting Green Audit, Energy Audit and Environment Audit.	Conducted Green Audit, Energy Audit and Environment Audit with the help of unique Assessments.
Signing and Implementation of MOUs	MOUs signed with various institu tions/Organisations/Founadation and conducted various courses like Soft Skill Certificate Course, National & International Conferences, aculty and students exchange programs.

13.Whether the AQAR was placed before	Yes

statutory body?

- Name of the statutory body

Name	Date of meeting(s)
IQAC & College Development Committee	06/07/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	23/12/2022

15.Multidisciplinary / interdisciplinary

Being an affiliated college, our course structure and the content for pedagogical transaction is designed by the parent university as per the UGC guidelines. Our top leadership is carving out the way for the fruitful implementation of multidisciplinary and interdisciplinary education which will definitely enable our students to develop the skills required in 21st century. while we will get more clarity in coming months on how the multidisciplinary and interdisciplinary approach to education being proposed in the policy shape up, we welcome the change and ready to implement in our college.Towards, this end the college plans to expand on its existing programmesof enhanced learning through intoducing online and offline collaborative ventures with industry.The college is planning more interdisciplinary and multidisciplinary courses.The participants in this endeavour came from all the disciplines and their creative and technical know-how made them useful.

16.Academic bank of credits (ABC):

Provisions of Academic bank of Credit proposed in the draft of NEP to facilitate multiple entries and exit points in their academic programs. This is an innovative idea to earn and deposit credit through National schemes like SWAYAM, NPTEL. It shall be also considered for credit transfer and accumulation in this provision. By these students will be able to earn credits and get the program completed. The institute shall abide by the curriculum and structure prepared by the affiliating university in this regard.The University of Mumbai is in the process of implementation of the NEP and suitable action will follow.

17.Skill development:

The college has been very focused on improving the soft skills and vocational skills of the students.Keeping in view the growing demand of Skilled work force in both public and private sector, Higher education institutions are framing their curriculum accordingly. The institution is offering various skill development Certificate Courses like Office Management And Life Skills, Soft skills, Travel Reservation, Retail Store Operation Assistant, Digital Marketing, Tally ERP, Advanced MS-Excel, Diploma courses like Diploma in Hotel Operation Management, Diploma in Bakery and Confectionery, Short Term Diploma in Fashion Designing, Diploma in Fashion Designing, Diploma in Interior Designing and Advanced Diploma courses like Advance Diploma in Fashion Designing & Masters Diploma in Fashion Designing are offered. University of Mumbai affiliated add on courses like Tax Procedures and Practices, Retail Marketing, Foreign Trade Management, Tourism & Travel Management and Child Care & Child Development are also offered.The college has a vibrant Entrepreneurship Development Club, through which it engages in activities that ensure better vocational skills access to its students. The college will increase its coverage of skilling courses through industry collaborations and linkages with institutions of excellence.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The preservation and promotion of India's cultural wealth must be considered a high priority for the country, as it is truly important for the nation's identity as well as for its Economy. In this regard appropriate integration of the Indian Knowledge system particularly teaching in Indian languages is important. Language, of course, is inextricably linked to Arts and culture. Languages influence the way people of a given culture speak with others, including with family members, authority and strangers, and also influence the tone of the conversation. In order to preserve and promote culture, one must preserve and promote a culture's languages. The RMC has faculty members having fluency of speech in other Indian languages like Gujrati, Marathi, Marvadi, etc., has the opportunity to utilize this human resource in the Indian knowledge system.The college observes days of National importance as well as of vernacular importance.The college has always encouraged experiential learning through interactions with historians and literary luminaries. Through classes on Ethics and Ethical behaviour, the students are oriented on the core values of Indian Culture.The institution sensitises the students to the cultural and historical relevance of the national language Hindi and the regional language Marathi and Gujrati through

classroom and beyond classroom endeavours. Through the curriculum prescribed by the University of Kerala, the college ensures that the students have an in-depth knowledge of the semantic and literary aspects of these languages.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome based education aims to bring about uniformity in syllabus for all programs in all, the affiliated colleges of University of Mumbai. Variety of approaches in teaching Learning process like lectures, seminars/workshop, tutorials, practical and project-based learning field work, technology enabled learning, internships and research work is suggested. The students' learning outcome should be defined in terms of knowledge, skills, understanding values & employability. This institution, being affiliated with concerned university follows the guidelines as and when directed. The college has given an orientation class to the teachers regarding the OBE, all courses offered by the college are now Outcome Based and these are assessed accordingly. Students are made aware of the possible outcomes of their courses and the feedback collected from them is especially designed to reflect the same.Right from assessing the classroom attendance of the students to their marks in the various internal evaluation, the platform offers the ease of quantification and data analysis. The questions in the internal exams are stratified and care is taken to include questions with analytical and critical angles.

20.Distance education/online education:

This institution is prepared, especially during COVID-19 pandemic situations and teaching learning process through different online modes. The whole college campus is WIFI enabled and hence no hindrance /obstacle in online education. Our college has offered full support in their endeavor to provide education at the doorsteps of people living in far flung areas like ours. Our college is running study centers of NIOS, Swami Vivekanand University and from our parent university. During COVID pandemic our college switched over to virtual mode of teaching through various applications viz ZOOM, Google Meet, Google Classroom etc. Once the NEP is implemented, we shall ensure smooth transaction of distance and online education as recommended by the policy framers of NEP-2020.

Extended Profile

1.Programme

1.1	475

Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	**1577**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	**622**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	**556**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**33**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**33**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	

4.Institution

4.1 Total number of Classrooms and Seminar halls	**28**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**120.48745**
4.3 Total number of computers on campus for academic purposes	**100**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Reena Mehta College of Arts Science Commerce & Management Studies is affiliated to University of Mumbai, and strictly follows university prescribed curriculum and takes efforts to achieve academic excellence & professional competency by adopting academic flexibility measures. At the commencement of the academic year, IQAC, the HoDs along with Principal engage in a brain storming session with regard to teaching-learning activities keeping in view the outcomes of the previous academic year.

The academic calendar serves as an informational tool to plan the academic activities for students, faculty, and staff of the institution. The academic calendar is well disseminated on the website, so as other stakeholders are informed regarding the activities and events happening in the institution. The calendar includes dates for admission, the commencement of classes, workshops, seminars, practical exams, Continuous Internal Evaluation (CIE), and University Exam.

A number of co-curricular, extra-curricular activities, DLLE & NSS activities are planned and included in calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://rmc.edu.in/wp-content/uploads/2022/07/criteria1.1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar includes dates for admission, the commencement of classes, workshops, seminars, practical exams, Continuous Internal Evaluation (CIE), and University Exam.Continuous Internal Evaluation process:

1. **Announcement of overall structure schedule of CIE**
2. **Setting of Question papers**
3. **Conduct of Internal Assessment/Test/practical**
4. **Dissemination of internal assessment marks**
5. **Action is taken for the improvement of student performance**
6. **Submitting Internal Assessment marks to university**

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://rmc.edu.in/wp-content/uploads/2022/07/criteria1.1.1.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

13

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

144

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Mission and Vision of the College are in alignment with the core values stated by NAAC. The institution integrates the activities and is planned for inculcating a value system in the students.

The college is conscious about the cross cutting issues such as gender discrimination, environment and sustainability, human values and professional ethics. It runs many courses that are related with holistic development of the students such as English and Marathi Literatures, Home Economics, Sociology, Cooperation, Political Science, Environment etc. The university regularly updates its curriculum by integrating and updating these issues. Besides, the college also runs its own certificates courses to inculcate human values and environmental consciousness among the students. The curricula prescribed for the courses in humanities contain many chapters related with the religious, social, cultural background of the nation.

Not only we promote these issues through curriculum enrichment but organize many activities such as gender equity, plantation, health check up and blood donation camps,AIDs Awareness Rally, Dahihandi, celebration of anniversaries of the great personalities to inculcate such values among the students. To inculcate the value of secularism, the college organizes cultural activities having the message of unity in diversity etc.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

35

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1149

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://rmc.edu.in/student-satisfaction-survey/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://rmc.edu.in/student-satisfaction-survey/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1577

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

82

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students with varied degrees of learning capabilities and background converge in the college. Therefore, the level of challenge faced by them is also different. The College is empathetic to this aspect and undertakes various steps to initiate an inclusive atmosphere focusing on a learner centric environment where visual, kinesthetic and auditory teaching methods are adopted.

In this direction, the College undertakes proactive exercises, like:

For slow learners

- Students are counseled to identify reasons for their performance. Action is taken upon the reasons. E.g. If student have low confidence then counseling sessions are recommended. A full time counselor is appointed by the Institution.
- Class wise Mentors are assigned and they monitor the progress of students under them and convey the progress to the ward's parents.
- The actions like extra lectures, extra assignments, University question papers solving are taken forimprovement.
- Remedial lectures are conducted for the failed students.

For Advanced Learners

- Bright students are motivated to participate in various activities etc.
- Online courses, training, and internships are recommended for them.
- Bright students are motivated to participate in various technical events, project competitions, paper publications, hackathons etc.
- Toppers of university examinations are felicitated.
- Alumni association of the Institute provides internships to bright students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1577	**33**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teachers use skill based methods such introducing, demonstrating, citing examples and exceptions, hypothesizing, reporting, conjecturing, conforming, contrasting, explaining, elaborating and concluding. The experimental learning develops highlighting or emphasizing, prompting to encode different entities as equivalent among learners and also provides models to emulate and opportunities for performance to the learners. The following Methods have been adopted.

Experimental Learning

- **Skills Oriented Program**
- **Field Visits & Industrial Visits**
- **Power Point Presentation and Videos**
- **Video Lectures Available on Internet**
- **Practical as Required**

Participative Learning

- **e-Learning**
- **Group Discussions**
- **Student Seminars**
- **Formation of clubs/association**
- **Project Assignment**
- **Interaction with Alumni**

- Poster Presentation.
- Method of Attempting Questions in Examination.
- Field Visits and Educational Institute Visits.

Problem Solving Methods

- Home Assignments
- Projects
- MCQ on Google,Software for Online Tests
- Communication Skills Development
- Using Class Tests and Explaining Accordingly
- Question Answer Session.

However, Student centric methods are used for enhancing communication, skills of human relations, citizenship, leadership, and well-adjusted personality in learningexperiences.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	https://rmc.edu.in/wp-content/uploads/2022/07/2.3.1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institution believes in allowing faculty members to effectively and efficiently use ICT resources and provides complete freedom to decide what ICT teaching tools they wish to use for course delivery. The diversity of the students in terms of their educational background and experiences makes it necessary to implement innovative ICT teaching strategies to enhance learning patterns. The Institution has made efforts in this direction.

More than 65% of classrooms are equipped with LCDs and other teaching aids. Along with the chalk and talk, ICT enabled classes teaching tools to enable students to understand the concepts effectively. Conference halls are available within the Institution's campuses which are well-equipped with the latest technology. All the departments are IT-enabled with internet and LAN connectivity.

Most of the Departments are equipped with modern teaching aids like computers, LCD, Slide Projectors, etc. All the departments conduct webinars, online quiz and guest lectures on the new developments and

latest issues in the core subjects for effective teaching and learning

The Institute endeavors to continually improve the competence and efficiency in assessment of Teaching, Learning and Evaluation Processes. The student centric education is deployed through experiential, individual, participative and collaborative learning modes catering to the learning needs of students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

33

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

82

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Details of Semester-end examination conducted by

YEAR SEMESTR I TO IV SEMESTER V & VI 2017-18 UNIVERSITY UNIVERSITY 2018-19 UNIVERSITY UNIVERSITY 2019-20 UNIVERSITY UNIVERSITY 2020-21 COLLEGE UNIVERSITY 2021-22 COLLEGE UNIVERSITY

The examination process is transparent and compliant with the University of Mumbai guidelines. Students and their parents are informed about examination process through orientation program in the First Year.

Semester end and internal examinations of Undergraduate programmes are handled by examination committee.

Reena Mehta College of Arts Science Commerce & Management Studies, being a constituent college of University of Mumbai, is bound by the University rules regarding Internal Assessment. It gives 25% weightage in overall assessment of the students for Self Finance Courses.

* The breakup of Internal Assessment as prescribed by the University is as follows:

  * 20 % through Class Tests, Tutorials, through Assignments, Projects and Presentations
  * 5% through Attendance

* Time table and seating arrangement for examination are displayed on the notice board adequately in advance.

File Description	Documents
Any additional information	View File
Link for additional information	https://rmc.edu.in/wp-content/uploads/2022/07/1.-SOP_Examination.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The students are the main stakeholders in any institution imparting education, and naturally, it is the responsibility of the Institution to ensure transparency in all its activities. Grievances associated with the internal and external examination are taken up immediately and necessary amendments and redressal are made. The College adheres to all guidelines of the University. The College has developed a culture which is highly supportive of students and strives to create an environment conducive to learning.

* The Internal Assessment forms a part of a continuous evaluation system conducted through Class Tests, Tutorials, Assignments, Projects and Presentations. All of these together constitute an integral part of Internal Examination which is carried out in a well-planned and systematic manner.

* The institution has a well-defined system in place to deal with examination related grievances.

* The faculty addresses the rightful grievances of the students pertaining to the marks obtained in the internal assessment.

* Any query of students regarding the feedback and evaluation is thoroughly addressed by the respective teachers.

* The final Internal Assessment marks are reviewed by the Departments. There is a Moderation Committee at the college level that looks into any discrepancies in Internal Assessment marks.

* If any error is detected in the final mark-sheet in spite of rigorous scrutiny, it is promptly reported to the University by the College.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://rmc.edu.in/wp-content/uploads/2022/07/1.-SOP_Examination.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Program Outcomes (PO) and Course Outcomes (CO) are adopted for all programs offered by the institution in accordance with "University of Mumbai" guidelines.

Broad objectives and outcomes of various programmes are enshrined in the vision and mission statement of the college. The College functions with the motto of 'Enhance Quality and bring holistic development'.

The program outcomes and learning outcomes are well defined by the HODs after brainstorming with the faculty members. The learning outcomes are prepared using Bloom's taxonomy.

The student's academic, co-curricular; sports and outstanding performances along with the growing number of placements are the example of the program-specific outcomes.

The College takes a number of steps in dissemination of the vision, mission and programme outcomes among students and other stakeholders. The vision and mission statement is displayed at all

strategic locations in the College, College Prospectus and
Institutional website.

There is a coordinated effort on the part of the College and
students in achieving the desired outcomes: Motivation lectures,
Skill enhancement activities and mentoring sessions are organized
regularly. Various course specific activities such as, departmental
activities and certificate courses enable students to work towards
achieving course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://rmc.edu.in/wp-content/uploads/2022/08/PO_PSO_CO.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution regularly evaluates the performance of students
through various methods for measuring the attainment of each of the
Program Outcomes, Program Specific Outcomes and Course Outcomes.

Assessment for Attainment of POs, PSOs and COs is the process
carried out by the institution, that identify, collect and prepare
data to evaluate the achievement of POs, PSOs and COs. Assessment
methods are categorized as following;

Direct Method (80%)

  * Define POs , PSOs and COs
  * Setting the POs , PSOs and COs
  * Target Articulation matrix CO Assessment (setting and
    measurement):-Internal Assessment (25%) & External Assessment
    (75%)
  * Attainment of POs/PSOs

Indirect Method (20%)

  * Exit Survey
  * Attainment of POs/PSOs

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://rmc.edu.in/wp-content/uploads/2022/08/PO_PSO_CO.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

519

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://rmc.edu.in/student-satisfaction-survey/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.45

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Investing in scientific research and innovation are important ways to facilitate sustainable development. The Institution has created

an ecosystem for innovation and transfer of knowledge through the activities of various committees/cells and departments.

IQAC in order to instill research and creative thinking among the students organizes Research Workshops, Faculty Development Programs, E- Learning Sessions for faculty members and students. The Cell has organised many multidisciplinary Research Conferences at International and National Levels to encourage not only faculties but students also.

The IQAC has established an Entrepreneurship Development Cell and Incubation Centre comprising of faculty members and students. The purpose is to mentor students to develop their innovative skills. The Centre organizes training programs, seminars and interactive sessions with successful entrepreneurs, competition on innovative ideas to promote specialized knowledge in the fields of Commerce, Management and Information Technology.

A number of workshops & Faculty Development programs on Intellectual Property Rights, Converting Research into Patent, start early - Start Now to encourage Start Ups have been conducted by people fromthe industry to motivate and to empower students with entrepreneurial skills.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

28

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

5

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

62

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Reena Mehta College of Arts Science Commerce & Management Studies firmly believes in holistic development centered around quality education. It aims at sensitizing students towards social issues and serving the community as a whole.

College organizes extension activities in the neighborhood community that sensitizes students towards community issues, gender disparities, social inequity, etc., and inculcate social values and commitment to society.

The Institution is committed to serve the community through its extension activities conducted by various committees such as NSS, DLLE, WDC, Student Council and departments by involving students and faculties. This has resulted in creating strong relationships with the local community, local administration, schools, neighborhood organizations and non-profit organizations.

Besides these societies, each department conducts Seminars, Workshops, Talks, Donation Drives, Field trips, etc. to sensitize students and most teachers work towards inculcating these values in their classroom teaching and as living examples.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - **Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

3.4.2.1 - **Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

275

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

14

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institute has constantly endeavored to provide quality education and ensure all round development of the students in order to make them aware, responsible and empowered citizen. The institution has a well maintained, user friendly and resilient infrastructure conducive to teaching, learning and comprehensive development of students.

The Institute has adequate infrastructure which is shared by all the programmes in two shifts and has ---- lecture halls, 2 computer labs, 2 laboratories, 15 lecture halls are equipped with LCD, 2 lecture halls with smart boards & internet in the entire campus.

The Institute has an examination control room and OSM facility incorporated in computers. Other facilities are Computer with webcam (to download University question papers) CCTV, Photocopier Machine, Paper Shredder, printing room.

There is a separate room/cabin for Principal, Vice-Principal, Registrar, Counsellor, UG, PG staff, administrative staff and each of the Statutory committees. All departments in the College are equipped with Laptop, ample storage space for departmental documents, Projects and Assignments submitted by students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://rmc.edu.in/facilities/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

A spacious Amphitheatre, fully equipped and air-conditioned Auditorium is available with state-of-the-art infrastructure and apparatus for co-curricular, recreational and cultural activities. It has a seating capacity of 500 persons. The auditorium has been provided with a screen and a projector.

The Committee caters to various sports and is instrumental in promoting the performance of students in different sports.

To facilitate co-curricular and cultural activities, the college has open auditorium. With plug and playfacility to cater to the needs of the audio-visual necessity of the events, with a seating capacity 200 in the auditorium.

The Committee caters to various sports and is instrumental in promoting the performance of students in different sports.

The college is planning to establish Yoga Kendra with a capacity of 50. Currently the College is conducting Yoga in the Auditorium. The yoga instructor trains as well as oversees yoga sessions for

students and staff.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://rmc.edu.in/facilities/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://rmc.edu.in/facilities/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

145.65

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is partially automated using Integrated Library Management System (ILMS).

- The college Library is a gateway to a world of Information. The Staff and students have unlimited access to a wealth of Information found in resources like books, magazines, Journals, Hand Books, seminar reports. It also maintains Question Papers of all the streams for reference.
- The College Library is fully air-conditioned; Wi-Fi enabled and has a sufficient seating capacity. An e-resource Centre has been established in the library to enable students to access information for their academic pursuits through internet and e-resources.
- The OPAC (Online Public Access Catalogue) module of the software allows library database searching by entering preferred terms and is mainly used for information retrieval.
- Books are procured on the recommendation made by Library Committee & course faculties which also takes into consideration the users' requirements.
- The College library uses SOUL 3.0 for:
  - Making entries for daily issue/return of books.
  - Searching books by keywords like name of the author, title of the book etc.
  - Regular updates of books purchased by the library. Generating Reports of the books issued.
  - Generating reports by applying various filters like program-wise list of books, subject-wise list of books or a list of reference books etc.

The NLIST - The college has subscribed N-List (National Library & Information Services Infrastructure for scholarly content).

N-LIST provides access to 6000+e-journals and 31,35000 e-books.

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional Information	https://rmc.edu.in/about-library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

338349

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

5463

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- College is equipped with all the necessary ICT infrastructure to felicitate the Teaching-Learning activity for our students.
- The Institute currently has 125 computers hosted in a domain. The computers have been steadily upgraded either by bringing in new devices or by upgrading RAM.

- The college uses 15 LCD projectors (Hitachi/Epson), 2 in the computer Lab 1 in the auditorium and the rest are used in the teaching block.
- A back up is taken for all the systems every three months, windows and anti-virus are updated on a regular basis. LAN and Network connections are also monitored by the IT consultant.
- The antivirus is renewed once every three years and was later renewed in the month of December 2021.
- Language lab and Research Lab is augmented with software and digitized audio-video materials to develop communications skills among students, and research scholars.
- Most of the desktops have office 2010 pro installed and a few are running on office 365 and. Laptops are functioning on open office.
- The College has an active website with its own domain hosted on the RMC server. The Website is dynamic and displays the latest notifications promptly.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.3.2 - Number of Computers

100

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

12.92

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College ensures regular maintenance and upkeep of all infrastructural facilities. A full time manager supervises the maintenance work carried out by trained experts. Maintenance is also outsourced to appropriate external agencies. Furniture and equipment are purchased on regular basis as per the requirements with Purchase Committee. Accounts department is holding regular meetings to approve necessary purchases for maintenance of College infrastructure. IT machines and software's are continuously upgraded to ensure the Industry relevance of acquired skills. The institution has established systems and procedures for maintaining and utilizing facilities provided by it. Committees have been formed to monitor the maintenance and utilization of the facilities provided.

It is a continuous and on-going policy of the Management to revamp college infrastructure and facilities to meet the needs of the contemporary educational system. These facilities are regularly maintained by Annual Maintenance Contract (AMC) and Purchase/Replacement whenever required.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://rmc.edu.in/procedures-policies/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

`00`

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

`453`

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1195

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1195

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

35

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

194

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

15

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students' Council of college consist of Convener, 3 Chairpersons and student representatives from different streams - Arts, Commerce, Sports and Professional Courses., The Convener and 3 Chairpersons

are represented by teaching faculty. The teacher's representatives are nominated by the college authorities.

The Student Council plans and organizes the annual College Festival MRIDANG, which is an intercollegiate cultural festival. MRIDANG consists of various competitions related to Performing Arts, Fine Arts and Literary Arts, in which students from various Colleges participate in large numbers.

The Students' Council along with cultural committee also organizes Teachers' Day, Independence day, Ras-Garba and Republic Day Celebrations.

Class Representative System: Besides an active Student Council, each class also has a Class Representative who acts as a bridge between her fellow students and the teachers. She ensures timely dissemination of information regarding events, examinations, and even learning material.

The NSS unit is organizing various activities under the guidance of the University of Mumbai. An annual residential camp is held where students get practical exposure to community development projects like Blood Donation camps, Tree plantation, cleanliness campaigns (Swatch Bharat Abhiyan), Health Checkup camp and traffic safety awareness. They also assist the police for Ganesh festival and Gandhi Jayanti.

File Description	Documents
Paste link for additional information	https://rmc.edu.in/iqac-committee-members/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

344

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File]()

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a registered Alumni Association, the Reena Mehta College of Arts, Science Commerce and management Studies Alumni Association.

The Managing Committee comprises of alumni-members who hold office for a three-year period and the Principal of the College is the Chairperson.

During every academic year, the institutions arranged one/ two meetings of the Alumni Association. Members were issued notices of the meeting and details of the discussion to be held. The minutes of the meetings were recorded in the minute's book.

The Alumni Association of our College has been actively working to meet the objective of being a bridge between Alumni and the Institution

The association has planned to arrange special sessions on personality development, skill enhancement, environment protection etc.

The College Alumni are actively involved in the extension activities. They participate in Tree Plantation, Blood Donation Camp, Health Checkup, Residential Camp etc. and motivate the students.

The Alumni are involved in decision making through various committees like CDC, IQAC etc. The Alumni Association contributes

towards arranging various funds for the students as well as arranging/ organizing programmes/activities.

Our esteemed Alumni was invited as a guest speaker for guidance to the B. Com department.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/104085/5.4.1_1660896284_9147.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institution.

VISION

The Vision of the institution is "To develop the knowledge, Skills and character of our students who will helps us in creating and sustaining an environment conducive to academic and professional excellence'.

MISSION

The Mission is to

* To build up Students ethically, academically and culturally aware to serve the society".

* To motivate the students to bring about environmental and social

harmony".

* To enhance equality and bring about a holistic development".

* To provide education without discrimination to one and all.

The nature of governance, effective leadership, perspective plans, etc. are in tune with the vision and mission of institution

Institution is recognized under 2f of UGC act and it abides by the rules and regulations & policies accepted in the Local Governing Body.

The Principal is ably supported by the Teachers-in-Charge who help in executing the strategic and perspective plans through their department members.

The College Encourages industry based academic interaction such as Guest lectures, Field/industrial visits etc. CDC is an important monitoring body responsible for planning and evaluating the administrative and academic processes. Major decisions related to sanctioning of budget, approval of new courses etc. are taken by the CDC members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

College follows the practice of decentralization in its true sense, in all the three important pillars of the institution, viz. academics, administration and extra-curricular activities.

It is reflected through a strong and efficient Organogram of Committees which includes the IQAC, the Staff and Student Council, Time Table Committee and various other committees.

CASE STUDY OF MRIDANG, THE INTER COLLEGIATE CULTURAL FESTIVAL OF THE COLLEGE

The Cultural Festival MRIDANG of the College showcases the practice

of decentralization and participative management.

The students, non-teaching staff and teachers work together as active members in managing the entire event. To strengthen the idea of participative decision making, the Principal of the College consults with the staff members and student representatives.

Decentralization of administration in Mridang refers primarily to a process, in which students are given a free hand to take decisions about the judicious use of resources, financial management, execution of programmes, and so on. This sort of decentralization allows the students to be more responsible, responsive and proactive to exercise their own discretion for planning and execution

While decentralization is being practiced, care is taken by the faculty members, not to overstep the clearly defined rules and regulations of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

This institution's vision states to work hard to attain greater heights of excellence in higher education for students. In keeping with the mission and goal drawn out in the Strategic Plan on 'Empowerment to students' of the institution and 'Strengthening Students' welfare'.

The institutional perspective plan aligns with the vision and mission of the institution which are the constant driving factors for improving academic quality policies and strategies.

The Management has taken the following efforts to improve facilities which would bring all round development of students and ensure their success:

1. Curricular Planning and Implementation.
2. Teaching- Learning Processes
3. Infrastructure, in terms of class rooms has been enhanced.
4. Computer Laboratory infrastructure has been upgraded with

respect to no. of computers and software packages.
5. The Administration is ERP based
6. Library resources, both books and online have been steadily growing.
7. Research, Collaboration and Extension Activities are promoted.
8. Examination system is transparent.
9. Internal assessment is done on regular basis.
10. Various skill enhancement and career guidance activities are organised.

One such broad area in which the Institutional Perspective and Strategic Plan has been successfully implemented is that of Teaching, Learning and Research. This has been achieved through the deployment of Action Plan for the following initiatives:

- Faculty Development Programmes and Student development programme.
- Introduction of innovative Add-on/Certificate Courses.
- MoUs signed with Industrial sectors for training, development and placements.
- Emphasis on using the ICT tools for effective teaching and learning.
- Conferences and Seminars are organized.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organogram of the institution reflects the organizational structure of the institution. It shows the relationship among departments, heads, and coordinators, subordinates, etc., the top to bottom status of different units.

1.Governing Body: - It consists of top management executives. This body executes the decisions through the Principal.

2.Principal: - At the institutional level, the Principal as the head of administration acts as a bridge between the Management and staff.

Principal serves under the Governing Council, Government, and University bodies and adheres to all rules and regulations.

3. IQAC:- IQAC is functioning as the advisory body for various policy matters, structures, and documentation as mandated by the statutory authorities.

4. Committees: - The Principal constitutes various committees for the smooth administration of the institution. Under her guidance committees like examination, discipline, cultural, sports, library, unfair means, attendance, etc. work as per norms. Through these committees, all curricular and extracurricular activities are planned and incorporated in the academic calendar for further execution.

5. Parent Teachers and Alumni Association: - These two bodies are associated with the institution to help and suggest in adopting various measures for the holistic development of the learners.

6. Teaching and Non-Teaching Staff:- Recruitment of teaching and non-teaching staff is done as per the directives of the University of Mumbai and the management. Yearly performance appraisal report is taken from all the, for better performance and institutional growth.

There is centralized administration with decentralized responsibilities leading to participative management.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://rmc.edu.in/organogram/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	[View File]()
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File]()

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff

Leave Benefits and other benefits for Teaching and Non- Teaching Staff.

- **12 days of casual leaves are provided to the staff.**
- **Duty leaves to teaching staff to attend Orientation/Refresher etc. as per the decisions taken by Management (As per the Norms of University of Mumbai). duty leave for**

Non-teaching staff

- **Reimbursement of Membership/ registration fee for Conference/Seminar etc.**
- **Uniforms free of cost for Class IV employees**
- **Annual health check-up camp for staff is free of cost.**
- **Vehicle arrangement for teaching staff for attending different programmes is provided by Management (car for official work at University of Mumbai.)**
- **Fee concession for children of non-teaching and teaching staff studying in the college.**
- **Basic Pay is revised periodically with regular increments.**
- **Parking space for two and four wheelers**
- **Felicitation by College Management**

Support Facilities

- **Canteen**
- **Grievance Redressal cell.**

- **Internal Complaints Committee**
- **Clean drinking water**
- **Lifts, ramps, etc. for differently abled.**
- **Well-equipped staff rooms.**
- **Sanitary pad vending machines and incinerator machines in ladies washrooms.**
- **Salary-in-advance if needed.**
- **ICT Facilities**
- **College is Wi-Fi enabled.**
- **Two Computer labs.**
- **Research Centre.**
- **Desktop facilities in library and staff room.**

Recreational Activities for Physical and Emotional Wellbeing

- **One-day annual excursion**
- **Sports Day**
- **Stress Management Sessions**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

50

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

73

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Every year the teaching and non-teaching staff is asked to submit their performance appraisal report in the prescribed format to their respective departmental head. Departmental head with necessary

remarks forwards the same to the IQAC for evaluation. IQAC after evaluation forwards it to the Principal. The Principal after going through the report communicates to the concerned employees highlighting the areas in which more efforts are required.

Students are the major stakeholders in the teaching learning process. Therefore, in case of teaching staff, the feedback of all faculties covering all the classes and subjects taught by them is taken from the students in both the semesters. The online feedback on teachers is taken on a rating scale that includes aspects such as subject knowledge, coverage of syllabus, clarity of explanation and use of appropriate teaching methods. This feedback is then submitted to the Head of the Institution for necessary action

From 2018-19, the College also conducts online student satisfaction survey based on teaching learning and mentoring process which is discussed in the IQAC meetings and uploaded on College website.

The non-teaching staff members are appraised on the following parameters.

- Work Efficiency
- Time Management
- Updated Knowledge
- Computers Knowledge
- Punctuality at Work

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit aims at ensuring financial transparency, essential for the smooth running of the institution. Institution conducts internal and external financial audits on a regular basis. Mechanism for Internal Audit and External Audit is as follows.

Internal Audit:

- **Internal audit is a continuous process which ensues after each and every financial transaction, whereby the college itself carries out the initial stage of the internal audit.**
- **Proper procedure for purchases is adopted. Quotations are called for and prices are compared**
- **Corrections are effected on the basis of the audit report and clarifications called by them are submitted as an audit reply**

External Audit:

- **The external audit takes place annually after the completion of every financial year. The Chartered Accountant, who works as an auditor is appointed by the College.**
- **The bills and vouchers of the revenue expenditure are checked.**
- **The Management has appointed R. D. Lukad as the external auditor for auditing the financial statements of the Society at the end of the financial year ending 31st March, in accordance with the accounting principles generally accepted in India. Based on the audit of financial statements, the responsibility of the auditor is to express an opinion in the form of Auditor's Report on whether the statements are fair and free from material misstatements.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funds

The major sources of revenue are:

- **Fees collected**
- **Sale of application forms for admission**
- **Interest received on saving deposits.**
- **Surplus from Certificate courses**
- **Sundry income generated through sale of scrap.**
- **NIOS Examination Center Remuneration.**
- **Auditorium charges.**

Optimal Utilization of Funds:

- **The Institution has its own policy for utilization of funds as it is self-reliant and independent and manages the finances effectively. (Self-Finance College)**
- **Funds generated through fees collected from students are used to disburse salary to staff and finance other academic activities.**
- **All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are incurred through Cheques/Electronic mode. Only authorized persons by management can operate the transaction through the bank.**

Recurring Expenses

- **Salary to staff, academic activities, transport and Institution maintenance.**
- **Research activities**

Non-Recurring Expenses

- **Infrastructural development facilities & construction works**

- Computers, Software, Lab & Sports Equipment.
- Up-gradation of the infrastructural facilities in tune with the modern trends
- Space crunch being a serious issue in Mumbai, ensuring optimum utilization of resources is a major challenge. The academic activities are planned to optimize use of the Seminar, Conference and Information Technology rooms as classrooms whenever needed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has promoted quality in the institution at various levels for better academic and administrative support such as,

- Minimum set of standards maintained in all internal activities, which consists of Regular Unit Tests, Internal & Preparatory Exams etc.
- The IQAC monitors the implementation of the teaching plans of the teachers.
- The campus is equipped with ICT-enabled classrooms for the last four years.
- Extensive use of ERP has enabled for smooth functioning of Admission, fee payment, etc. ensures greater transparency and accountability.
- Online Feedback from students, alumni, parents and faculty in curriculum development is taken and analyzed.
- Conferences, Seminars, etc are conducted regularly to enhance the Quality
- Teachers are encouraged to participate in Syllabus Revision Workshops.
- * workshops organized on Best practices adopted by Degree Colleges for Quality enhancement, workshop on interpreting and implementing new NAAC guidelines, etc.
- Students are encouraged to present case studies and write research papers.
- ICT workshops to make the art of classroom pedagogy more relevant and interesting for students.

- Academic, Administrative , Green Audit etc. is conducted from time to time.
- IQAC believes in establishing a democratic pattern of administration.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Two broad areas where these reforms are reflected are as follows:

1. Attainment of Programme Outcomes, Programme Specific Outcomes and Course Outcomes

It has been one of the primary concerns of IQAC to adopt practices, which will provide quality education to the students through an effective and meaningful teaching-learning process. This plays an instrumental role in enhancing the quality of the academic and co-curricular endeavors of the College in keeping with its vision and mission.

IQAC suggests innovative pedagogical methodologies like Power Point Presentations, Projects, Field Trips, etc.

IQAC promotes the culture of research amongst students by organizing Research Workshops for students.

Collaborations are established with Colleges so as to provide global exposure to the students

Internship opportunities are made available to the students

2. Effective Use of ICT in Teaching and Learning

IQAC has ensured that classrooms and labs are fully equipped with ICT facilities.

In the past five years, after accreditation (Ist Cycle), new laboratory has been constructed.

There have been infrastructure augmentation

Teachers are encouraged to use ICT tools

Workshops are organized to familiarize the faculty with the various teaching and communication platforms.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution is proactive in promoting gender equity by ensuring that both genders have equal access to knowledge and skills.

- **The institution has appointed a counselor for counseling which**

is free of cost.
- Common rooms have been made available to the Girls students with attached washrooms and other infrastructure/ amenities. These washrooms are cleaned daily by class IV employees.
- Sanitary Pad Vending and Disposing Machines (electrical incinerators) in every girl's washroom
- Programs on Gender sensitization programs, Workshops, etc.
- The majority is lady staff and most of the Heads of Departments, Committee Conveners are also ladies. The Institution has also had woman principal.
- The Institution has a dedicated 'Women's Development Cell' that organizes various activities on women-related issues.
- The members of the Discipline Committee have made a code of conduct to be followed by students.

Some of the Curricular and co-curricular activities are as follows:

- The students are taught about Gender discrimination and violence against women as a part of Journalism lectures.
- The Women's Cell visited ashram. and donated clothes and sanitary pads for the benefit of the inmates.
- Programmes on women empowerment and yoga classes for staff and students

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://rmc.edu.in/women-development-cell/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

A) Solid Waste Management: - Sweepers are appointed to sweep the classrooms, open ground, etc. on daily basis. The waste materials are disposed through the municipal corporation garbage vehicle every day. Similarly, waste material from college canteen is also disposed on a day-to-day basis. Following the Government of India's resolution to ban all single-use plastics, the college administration declared the RMC campus plastic free.Signboards/Posters are displayed on the College campus for encouraging ideas of a plastic free environment.

B) Liquid Waste Management: - This involves safe collection, safe storage, and disposal. All washrooms are equipped with flush toilets connected to underground septic tanks through metals/cement pipes. Grey water waste generated from washing, cleaning, etc. are directly connected to underground drainage pipes.

C) E-waste Management: - Electronic equipment which are non-working is disposed of every year. The institution purchases the required quantity of electronic goods like fans, tube lights, computers, etc. by adopting a proper procedure. By the end of each year, the waste materials are sold to scrap dealers/ vendors who in turn use them in recycling or sale by dismantling.

D) Biomedical waste management: - Used sanitary napkins are collected separately and handed over to the municipal van.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

An inclusive environment is one in which members feel respected and connected to one another. In this college, students& staff of different communities, languages, cultural and other diversities are allowed to express their individual opinion and point of view. They participate fully in the teaching & learning process, various

activities of the college and feel safe and secure from abuse, harassment, or unfair criticism.

At Reena Mehta College, students are from diverse cultural, regional, linguistic and socio-economic backgrounds and thus offer an all-inclusive and favorable learning environment to the students supported by the institution staff. The college believes in the concept of "Unity in Diversity" and offers them with an all-inclusive environment that integrates them into the socio-cultural ethos of our state.

We celebrate as many festivals and awareness days, as possible to bring the diverse array of students of the college together.

National festivals: Independence Day, Republic Day, and National Youth Day are celebrated to kindle the patriotism of students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistics, there is no intolerance towards cultural, regional, linguistic, communal socio-economic and other diversities.

The Institution organizes various cultural and extension activities on a regular basis to celebrate the diversity that exists in the country, e.g., MRIDANG. NSS, DLLE and other Departments of the Institute participate in various programmes related to social issues, e.g., Blood Donation Camp, Education Camp for the under-privileged children of nearby slums, Joy of Giving etc. Students and faculties of Reena Mehta College collected funds, donations in the form of cloths, grains, blankets etc. and extended support for Kerala & Konkan Flood.

The NSS & IQAC also organized vaccination drives for college staff

and students which was kept open for all during the pandemic of COVID 19.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://rmc.edu.in/women-development-cell/#1625392941997-3b7e69c9-0b54
Any other relevant information	https://rmc.edu.in/nss/#1625392941997-3b7e69c9-0b54

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	[View File]()
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File]()
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college also organizes the events to commemorate the birth and death anniversaries of famous personalities like Shivaji Maharaj Jayanti, Gandhi Jayati, Dr. Sarvpalli Radhakrishnan, Savitribai Phule so as to familiarize the students with the contribution that these respective personalities have made in the process of nation building and paving the way for its present and future developments.

We also celebrate Teachers' Day, World Environment Day, International Yoga Day, Independence Day, Republic Day, International Day against Drug Abuse and Illicit trafficking and many more. Large number of faculty members, non-teaching staff members and students participated in this event.

Other such related programmes have also been organized from time to time. interactive talks, essay writing are organized for the same.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	[View File]()

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Initiatives towards women empowerment By empowering young women, skill development training programs aim to provide skills to improve employability, boost confidence, and earn cash in order to achieve economic and social independence. Associations/cells/clubs are tasked with carrying out training programs such as certificate courses, workshops, demonstrations, hands-on training, contests, and awareness lectures to improve employable skills. The women's development cell supervises the plan of action.

Various programs were held with the active participation of the AWWC, WDC, and College, such as a oneday picnic at Mandvi Resort, Virar, Christmas Eve, and New Year celebration, "Nakshatra" An Exhibition for Ladies Celebrating Women's Day, Joy of giving drive, Unequal Pay: Gender Discrimination at Work Place, sessions on 'Smart Girls'.

Initiatives for holistic development in tune with vision and mission Comprehensive student development needs coordinated efforts at multiple levels by staff, students, and other stakeholders. It involves not only fundamental teaching-learning activities, but also a myriad of other endeavors such as co-curricular/extra-curricular activities, extension programs, student participation in college events, expert speeches, helpful infrastructural and ICT resources,

and faculty engagement.

The institute not only focuses on academic development but also takes various initiatives in their social and other development.

File Description	Documents
Best practices in the Institutional website	https://rmc.edu.in/best-practices/
Any other relevant information	https://rmc.edu.in/wp-content/uploads/2022/08/7.2_Best-practices.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

RMC seeks answers to address difficulties related to a comprehensive and all-encompassing approach to student development. This emphasis is on creating an enabling ecosystem of equitable opportunities for education, health, and livelihood, as well as ensuring the community's long-term development while retaining their distinct identities and cultures.

1. The institution provides a wide range of undergraduate and postgraduate academic programs. 2. The Institute actively promotes active learning methodologies for improving teaching-learning processes by providing students with cutting-edge technologies and techniques, as well as creating a sense of research in undergraduate and postgraduate students through project-based learning. The Institute also encourages interdisciplinary study to help students broaden their knowledge base.

3. The curricula are periodically amended, bringing in new courses focusing on employability with input from enterprises and national institutes, and efforts are made to make students industry ready.

4. Student progression to higher learning has been one of the basic sciences' strengths, with a greater proportion of students being guided to seek admissions to higher learning programs at leading universities/institutes in India and internationally.

5. Students who participate in Social Outreach programs/activities, NCC and NSS activities, Sports and Cultural programs receive credit. Credit is also offered to students who work on projects with

lecturers and present or publish papers in peer-reviewed publications.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	[View File]()

7.3.2 - Plan of action for the next academic year

- **To take Further Initiatives for effective implementation of NEP**
- **To conduct One week Faculty Development Programme on Research and Data Analysis**
- **Distance education/online education (Learning through Hybrid Mode)**
- **Adopting Mastersoft application for documentation of Cycle 3**