



YEARLY STATUS REPORT - 2023-2024

| Part A | |
|--|---|
| Data of the Institution | |
| 1.Name of the Institution | Reena Mehta College of Arts Science Commerce & Management Studies |
| • Name of the Head of the institution | Dr Mrs Satinder Kaur Gujral |
| • Designation | I/C Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 02232913482 |
| • Mobile no | 9892240385 |
| • Registered e-mail | drgujral@rmc.edu.in |
| • Alternate e-mail | gujralsatinderkaur6@gmail.com |
| • Address | 150 Ft Road, Opp Maxus Mall |
| • City/Town | Thane |
| • State/UT | Maharashtra |
| • Pin Code | 401101 |
| 2.Institutional status | |
| • Affiliated /Constituent | Affiliated |
| • Type of Institution | Co-education |
| • Location | Rural |

| | | | | | |
|--|---|----------------|-----------------------------|-------------------|-------------------|
| • Financial Status | Self-financing | | | | |
| • Name of the Affiliating University | University Of Mumbai | | | | |
| • Name of the IQAC Coordinator | Mrs. Urmila Arjun Chauhan | | | | |
| • Phone No. | 8108341953 | | | | |
| • Alternate phone No. | 02232913482 | | | | |
| • Mobile | 8108341953 | | | | |
| • IQAC e-mail address | urmilachauhan@rmc.edu.in | | | | |
| • Alternate Email address | premkumarnarayanan@rmc.edu.in | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year) | | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://rmc.edu.in/academic-calendar/ | | | | |
| 5.Accreditation Details | | | | | |
| | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 2 | A | 3.04 | 2023 | 30/03/2023 | 29/03/2028 |
| Cycle 1 | B | 2.41 | 2017 | 12/09/2017 | 11/09/2022 |
| 6.Date of Establishment of IQAC | | | 01/06/2015 | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| Nil | Nil | Nil | Nil | Nil | |
| 8.Whether composition of IQAC as per latest NAAC guidelines | | | Yes | | |
| • Upload latest notification of formation of IQAC | | | View File | | |

| | |
|---|------------------|
| 9.No. of IQAC meetings held during the year | 04 |
| <ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | Yes |
| <ul style="list-style-type: none"> If yes, mention the amount | 25000 |
| 11.Significant contributions made by IQAC during the current year (maximum five bullets) | |
| Timely meetings of IQAC were conducted and efficient execution of decisions made by the IQAC was done accordingly. Also, a short review of IQAC Action Taken Report and AQAR 2022-23 was conducted. | |
| To aware all the teachers and students for implementation of National Education Policy-2020 (NEP-2020) | |
| To aware all the students about Academic Bank of Credits (ABC) and their importance | |
| IQAC insisted to all departments for signing Memorandum of Understanding (MoUs) with other institutes, industries and corporate organizations. | |
| IQAC suggested to all departments for designing at least one Certificate Course related to subject. | |
| 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year | |
| | |

| Plan of Action | Achievements/Outcomes |
|--|--|
| 1. Expansion of IQAC for its smooth functioning of all seven criteria. | Number of teachers attended more workshops on NEP-2020, refresher courses and workshops etc. |
| 2.To conduct internal Academic and Administrative Audit of all departments. | Some departments organized industrial visits of students for experimental learning and some departments made the collaborations and linkages with industries.. |
| 3.To set a goal for increase in placements through college and strengthen awareness about Placement Cell. | Placement Cell of our college organized Campus interviews and some industries/ management institutes offered placements for the students |
| 4.Motivated teachers to apply for research projects, publication of research papers in UGC CARE, Scopus and Web of Science journals. | many faculties published their research papers in UGC CARE, Scopus and Web of Science journals. |
| 5.Planning for innovation club and incubation center. | The center was established for the students in the college. |
| 6.Campus Placement Drive | Campus placement drive and Job Fair was conducted |
| 7.Feedback | Feedback collected from the stakeholders and analyzed. |

| | |
|--|------------|
| 13.Whether the AQAR was placed before statutory body? | Yes |
|--|------------|

- Name of the statutory body

| Name | Date of meeting(s) |
|-------------------------------|--------------------|
| College Development Committee | 30/03/2024 |

| |
|---|
| 14.Whether institutional data submitted to AISHE |
| |

| | |
|-----------|--------------------|
| Year | Date of Submission |
| 2023-2024 | 30/12/2024 |

15. Multidisciplinary / interdisciplinary

Reena Mehta College of Arts science Commerce & Management Studies College provides a holistic multidisciplinary curriculum with the goal of providing students with an overall knowledge of allied fields in addition to their primary studies. Institution try to execute all the aspects of education including exposure of practical and vocational education in the college for allround development of the students i.e. intellectual ,social, physical, emotional, and moral in an integrated manner.College organize programs to integrate humanities and science with stem by arranging presentations and lectures by resource persons to inculcate basic scientific knowledge. The institution provides a flexible and innovative curriculum that includes courses pertaining in the areas of community engagement and service,environmental education and value-based education by celebrating International Yoga Day, Human Rights Day, International Women’s Day etc. Institution tries to find out problems prevailing amongst the stakeholders and aims to solve by organizing regular meetings with stakeholders and awareness campaign. College will focus on education which is aimed at developing environmental knowledge be arranging. College offer a liberal education that can unlock all human capacities,moral values in an integrated manner. College try for the women empowerment to solve the problem of female section of society by organizing various meeting, awareness campaign as well as hands on taining by conducting workshops Institution take efforts that all programmers be designed in such a way that students get maximum flexibility to choose elective courses offered by other departments. Every year, the Institute organises a number of interdisciplinary conferences to promote the mixing of different disciplines, resulting in the interchange of research ideas and expertise on overlapping fields. International Conference on Interdisciplinary Research in Commerce, Economics, and Intellectual Property Rights is one of the conferences. College is proactively working towards implementation of the suggestions given in the New Education Policy.

16. Academic bank of credits (ABC):

As per the directives of UGC on Academic Bank of Credits, college has proceeded to create ABC ID for students of all the courses. After reopening of the college, all the Class mentors of their respective class are appointed by the college for the respective course. After communication, it was revealed that mobile number of

some students is not linked with Aadhar Number. They were directed to complete the formalities by the end of December to enable them to register themselves for ABC. The registration process for all courses is on the verge of completion. The procedure for registration of the institution is in process. This will be completed at earliest to enable the learners to avail the benefit of multiple entries and exit during the programme. College through admission committee and by following the admission procedure laid down by the University of Mumbai admits the students from the vicinity, for undergraduate and post graduate courses. Our students are also pursuing for higher education, availing placement opportunities. College office after the receipt of application and required fees for processing, issues the certificate to that extent. However the awareness about following frequently asked questions about ABC like - 1. What is the Academic Bank of Credits? 2. Why was the Academic Bank of Credit introduced? 3. How can credit be defined? 4. What are the benefits of ABC? 5. What are the advantages of ABC implementation for students? have been addressed simultaneously.

17.Skill development:

The institution's attempts to build skills are consistent with those of the National Skill Development as seen by its curricular enrichment, electives, add-on courses, etc. The college's mission is to promote value-based quality education, which entails making a concerted effort to instil positivity among its learners. For better employability in industries and corporate sector, there is a need for grooming the learners by providing vocational training in the field of banking, finance, hospitality, telecommunication, capital market, marketing etc. Factors like body language, communication skills, self-confidence, computer competency also play a dominant role in employability. Institution through different departmental heads enters into collaborations and signed MoU's with NGO's and conducts various skill development programmes. Skill building is a powerful tool for all learners and enhancement of their social status. The above are the details of the programmes offered to promote vocational education and its integration into mainstream education: - To inculcate the positivity amongst the learners, college also celebrates National festivals like Independence Day and Republic Day and organise the programmes on Environment Day, World Aids Day, Constitutional Day, Tree Plantation day etc. College also observes the Death and Birth Anniversary of our National Leaders along with mentoring, which help in building the good qualities of the student.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Presentation and promotion of Language is the aims of college. College maintains an inclusive environment. Students from different states speaking their respective language are accommodated in the institution. For regular communication such students speak Hindi, English and Marathi language. Sometimes the curriculum is explained in bilingual mode besides the English by the faculty members. Institution celebrates festivals connected with different communities which manifests Indian Cultural and tradition. For promotion of Indian Culture, college has framed the committees i.e. Cultural Committee, Women Development Cell, Marathi Vangmay Mandal etc. These committees organize various competitions and events to enable the students to show their hidden talent among the good practice of our institution to integrate culture and language with education. Efforts are taken by the faculties to support Language. The staff of the college also belongs to different states with different cultural backgrounds, languages, and socio-economic diversities. The staff work as a homogeneous team. The Indian Knowledge System is an integral part of the college. The college has always made an effort to encourage Indian culture by giving students several opportunity to exhibit their expertise with our Indian knowledge systems and by encouraging traditional arts.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Learning Outcome Curriculum Framework syllabi prescribed by the University of Mumbai was formulated with the final outcome expected of students of a particular course at the end of the programme. The outcomes are defined clearly, and the teaching plans were outlined accordingly. This enhances the quality of education being imparted to them and frequent student faculty meetings help align pedagogy to the desired outcomes. This institution enrolls students for 14 programmes- (Ten UG and Four PG). Each programme has its own programme outcome, programme specific outcome and course outcome i.e the skill and knowledge the learners should attain during and after the course and at the point of completion of the programme. The PO and CO are made known to the learners during Orientation and periodically they are evaluated during the programme at different levels which includes both formative evaluation and summative evaluation. All programmes conducted by the college have semester system- 6 semesters for UG and 4 for PG. Learners are evaluated on 10-point grading system consisting of external and internal assessment which includes class test, asking questions on the topic, assignments, presentation, quiz etc. The faculty evaluates the skill and knowledge attained by the learners on regular basis under internal/external assessment and conducts remedial teaching, for low performance and bring them on par with

other learners. After the declaration of results of the semester examination, the subjectwise performance of the learners is evaluated by the department and students with low/unsatisfactory performance are identified and chalk out desirable intervention to achieve better outcomes. So also, a Class test, open-book test, projects, presentations, assignments are conducted for the students with an objective to assess their learning outcomes. The outcome of such tests is used for taking suitable remedial measures. . After the completion of the programme, the institution evaluates the learners by collecting information about their progression to ascertain the attainment of course outcome. Every Academic year students who have passed out the programme are contacted and details are collected regarding their placements/engagements. According to the levels of Bloom's taxonomy, Course Outcomes (CO) are the quantitative criteria used to evaluate each student's achievement in each course they take each semester. Throughout the programme, students are evaluated using mid-semester and end-of-semester exams, tutorials, assignments, project work, laboratories, presentations, employer/alumni feedback, and other techniques.

20.Distance education/online education:

Institution offers courses in the regular mode as per the norms of University of Mumbai . Online tools and blended learning are used to augment and enhance pedagogy. Online classes and Exams were held as per instructions of the University of Mumbai only during the lockdown necessitated by the pandemic. Teaching staff of the college used various technological tools i.e. Google Classroom, Zoom, Google Tools, using videos as teaching learning aid, etc. Webinars and Conferences were also organised for upgrading the skills and understandings of the students. Various programmes are arranged for learners with the help of IT Resource person. The College is also prepared to provide certificate courses via Open Distance Learning in the future.

Extended Profile

1.Programme

1.1 680

Number of courses offered by the institution across all programs during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student2.1 **1874**

Number of students during the year

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

2.2 **660**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.3 **503**

Number of outgoing/ final year students during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.Academic3.1 **48**

Number of full time teachers during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.2 **48**

Number of sanctioned posts during the year

Extended Profile

1. Programme

| | |
|--|------------|
| 1.1 | 680 |
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2. Student

| | |
|------------------------------------|-------------|
| 2.1 | 1874 |
| Number of students during the year | |

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

| | |
|--|------------|
| 2.2 | 660 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|---|------------|
| 2.3 | 503 |
| Number of outgoing/ final year students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3. Academic

| | |
|--|-----------|
| 3.1 | 48 |
| Number of full time teachers during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|--|----|
| 3.2 | 48 |
| Number of sanctioned posts during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|---|-----|
| 4.Institution | |
| 4.1 | 31 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 170 |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | 100 |
| Total number of computers on campus for academic purposes | |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery as designed and prescribed by the University of Mumbai. The college geared up for offline mode for which planning was executed and infrastructure facilities were reorganized.

Since College is a University affiliated College , it adheres to the parent institution's curriculum. Our college works to innovate curriculum design within well-established academic structures and implements efficient curriculum delivery to give its students a complete education. The following is an example of our creative course design. The annual university academic schedules, college academic plans, timetables, and lesson plans all contribute to streamline the academic process. Additionally, we provide bridging courses for students who are falling behind in a particular subject as well as orientation programmes that inform first-year students about the faculty and instructors. The faculty actively participates in faculty development programmes and updates their

knowledge on a regular basis. They participate in curriculum reviews, assessments, and evaluations as members of several University committees including BOS and other academic bodies. Our curricular planning, execution, and intellectual instruction are all perfectly complemented by ICT.

Through the mentor-mentee system, in which each student is allocated a faculty mentor for academic and extracurricular advice, the institution also supports an amalgamation of the academic and mental health of our students with the support of Counselling cell.

Through interactions and meetings by teachers with students as well as their parents, the academic and other challenges faced by learners are appropriately addressed.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information | https://rmc.edu.in/wp-content/uploads/2024/08/1.1.1-The-Institution-ensures-effective-curriculum-delivery-through-a-well-planned-and-documented-process.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

University of Mumbai decided to conduct offline examination for UG and PG programmes. The university established clusters and the lead college of the cluster was entrusted with the responsibility of supervising examinations. Teachers of our college were appointed as paper setters. Assessments of lower and university examinations were completed by the faculties. Further, the process of revaluation was taken up according to the guidelines issued by the University. The student groups on mastersoft App are well informed about the academic calendar. It contains information about the start of classes, assignment deadlines, seminars, workshops, field trips, practical exams, Continuous Internal Evaluation (CIE), and university exams.

For Continuous Internal Evaluation, the following changes have been made:

1. Timetable: Despite being mentioned in the academic calendar,

the schedule for internal exams is provided to the students well in advance.

2. Curriculum: One week before to the internal examination, the subject instructor informs the class of the curriculum and posts a copy of it on the department notice boards.

3. Internal marks are communicated: Internal marks are published in students app. Within one week following the presentation of the IA results, the students are given the opportunity to present any complaints they may have to the committee.

4 . Parent-teacher meetings : Parent-teacher meeting are held to evaluate student performance feedback.

5 . Submitting Internal marks to the university: Internal marks are entered for each course on the marks sheet, which is then uploaded to the university portal

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://rmc.edu.in/wp-content/uploads/2024/08/1.1.2-The-institution-adheres-to-the-academic-calendar-including-for-the-conduct-of-Continuous-Internal-Evaluation-CIE.pdf |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

66

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | View File |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

8

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

381

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

All first-year undergraduate students must take Environmental Studies, a course that focuses on the environment and sustainability. Through a variety of activities and initiatives run by NSS and DLLE, the institution makes an effort to instill ideals pertaining to the environment and sustainability. Tree planting, lectures by subject-matter experts, the Swaccha Bharat Abhiyan, and street plays about environmental issues were all conducted by NSS and DLLE Units.

Women's Equality Chapters in several courses talked about gender equity and sensitivity issues. Additionally, our institute hosts a number of invited presentations as well as special programmes on gender equality and awareness.

Human principles The College often hosts events including blood donation camps and thalassemia screenings. NSSvolunteers are assigned to participate in community events to help pupils understand their social responsibilities.

Occupational Ethics In the course material for certificate programmes and syllabi, ethical practises such truthful communication of information, accuracy, and objectivity are covered. According to the demands of business, the Career Guidance and Placement Cell regularly organised placement events, such as training, student development, aptitude testing, etc.

Activities around health: Yoga, Vaccination drive Attachment to one's country : Independence Day, Gandhi Jayanti, commemoration days. Respect towards society: Visit to NGO

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

65

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | View File |
| Institutional Data in Prescribed Format | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

852

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

| from the following stakeholders Students Teachers Employers Alumni | |
|--|---|
| File Description | Documents |
| URL for stakeholder feedback report | https://rmc.edu.in/wp-content/uploads/2024/09/1.4-Feedback-from-stake-holders.pdf |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | No File Uploaded |
| 1.4.2 - Feedback process of the Institution may be classified as follows | A. Feedback collected, analyzed and action taken and feedback available on website |
| File Description | Documents |
| Upload any additional information | No File Uploaded |
| URL for feedback report | https://rmc.edu.in/wp-content/uploads/2024/09/1.4-Feedback-from-stake-holders.pdf |
| TEACHING-LEARNING AND EVALUATION | |
| 2.1 - Student Enrollment and Profile | |
| 2.1.1 - Enrolment Number Number of students admitted during the year | |
| 2.1.1.1 - Number of students admitted during the year | |
| 1874 | |
| File Description | Documents |
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |
| 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats) | |
| 2.1.2.1 - Number of actual students admitted from the reserved categories during the year | |

52

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college uses mentor and mentee concept to measure the progress of slow learners. Some advanced students are asked to mentor less proficient pupils and assist them with notes and explanations alongside teachers. Counselling sessions are held, if needed, it is offered. Advanced students are urged to effectively study the syllabus's topics.

At the start of the academic Year , the institution evaluates the students' learning levels in two different ways. Based on the level of grades received, students enrolling in the department are classified as slow and advanced learners. This makes it easier to spot the slow learners and create coaching or tutorial sessions to close the achievement gap between them and the more advanced students.

Teachers engage in the following activities with students: Slow learners:

Bridge Course was conducted online to acquaint the students with basics of new subjects and to enable them to excel. Mock Examinations, Remedial Lectures, Assignments and Intensive Coaching were conducted .Additional Library Visis.

Advanced Learners:

Project, PowerPoint presentations, Video Making, Debate Competitions etc were organised. Guest lectures, webinars were organised in which eminent resource persons and industry experts created awareness about relevant topics.

Experiential learning opportunities, such as an industrial tour projects.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://rmc.edu.in/wp-content/uploads/2024/09/2.2.1-The-institution-assesses-the-learning-levels-of-the-students-and-organizes-special-Programmes-for-advanced-learners-and-slow-learners.pdf |
| Upload any additional information | No File Uploaded |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1874 | 48 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The overall goal was to accomplish the learning outcomes as defined in the syllabus. Our faculties designed and implemented add oncourse as per need of learners.

The faculties use a variety of teaching-learning techniques, such as the interactive lecture method, project-based learning, computer-assisted learning, experiential learning, etc. PowerPoint presentations group discussions are used to teach lessons in order to make learning interactive.

Activities conducted as in-class group exercises on a range of subjects, including management, media, and economics, Newspaper reading, movie watching, and book reviews. Media and management lessons in the classroom were used to cultivate a reading habit among students, critical reasoning and technical demonstration. Current-Affairs Study, Business Games, Business Quiz, Assignments, Quizzes, Presentations, Tutorials Management lessons and business problem- solving are taught in the classroom .To do this, the department sponsors expert lectures on many subjects; students take part in various technical exams and other competitions.

To promote collaborative, problem-solving, and experiential learning, the institute offers cutting-edge student-centered techniques like workshops, seminars, reviews of online literature, activity-based learning, flipped classrooms, guest lectures, visit to professional practise schools, Google Classroom, project-based learning, real-time case studies, worksheets, PPT, crossword puzzles, research projects, poster presentations, etc.

Industrial Visit for students from all streams inculcating them with experiential learning and practical applications of curriculum.

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | No File Uploaded |
| Link for additional information | https://rmc.edu.in/wp-content/uploads/2024/10/2.3.1-Student-centric-methods.pdf |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To conduct instruction and give students an improved learning experience, Faculties employ online learning resources, social networking sites, and blended learning systems like Google Classroom. The institution is well-equipped for teaching-learning procedures. E-learning environments are set up in classrooms with functional smart boards, LCD projectors, all while keeping in mind the significance of ICT use. The faculty members employ IT-enabled tools in addition to the traditional chalk-and-talk teaching technique to support teachers in completing curriculum.

In addition to helping students stay up with the modern digital and virtual world, the use of ICT by teachers in the classroom has assisted the college in developing a studentcentric learning strategy. For no additional cost, all students have access to the internet and Wi-Fi. Additionally, the library offers access to computers, online publications that are in the public domain and subscribed journals that have been recommended by academics, as well as download assistance. There is also a photocopying facility available.

The feedback on the students dairy and the students' attendance, internal assessment scores, and term end assessment scores must

all be uploaded by each teacher. Additionally required to submit online input on the curriculum and teaching-learning environment for every course in every semester are the students, employers, parents, and alumni.

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | No File Uploaded |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

48

| File Description | Documents |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

48

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc.

/ D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

05

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

94

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a set procedure for internal examination. A student is required to take two internal exams per year, per the academicschedule. At the start of the semester, the academic calendar is used to determine the internal examination timetable. The academic calendar requires teachers to complete unit tests, which may take the form of assignments, blackboard presentations, PowerPoint presentations, subject-specific quizzes, or other methods determined, by the subject teacher. We are associated with the University of Mumbai, and we adhere to its established guidelines for evaluation. The University of Mumbai made the decision to have an offline test for undergraduate and post graduate programs in the academic year 2023-2024. The University

of Mumbai has implemented the Choice Based Grading System, which contains 75 marks for external review and 25 marks for internal evaluation, to assess student achievement. All internal exams are recorded by the concerned subject teacher. The university receives the results of internal exams, homework assignments, and class participation. Before sending, the pupils are shown the results. Students also perform presentations on the whiteboard or using PowerPoint. A student must submit his or her response in front of the class. This technique helps a pupil overcome his shyness and boost his selfconfidence. This approach is excellent for helping students build their personalities. The copy of the student is stored in the internal-examination area after the pupils have seen the answersheet.

| File Description | Documents |
|---------------------------------|---------------------------|
| Any additional information | View File |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well-organized procedure for handling complaints about examination-related issues. In order to address an examinationrelatedcomplaint, the student may speak with the teachers, examination committee, and principal. A. Evaluation work is completed for the examinations at the college level. Any student may request reevaluation by paying the necessary costs to the college if they believe the grades they received on a particular paper were unfair. A subject expert different than the previous assessor is appointed by the college. If there is a score change, the internal examination committee adjusts it. The internal examination committee itself handles any test-related complaints or disputes.

B. University exam-related complaints can be filed online. The university will provide photocopies of the answer sheets upon request from the students. Students who were dissatisfied with their exam results might request a reevaluation or reassessment from theuniversity. The college sends a photocopy of the internal mark sheet together with an application to the university to fix the error for students whose marks are not recorded or improperly entered as a result of an oversight in the mark list.

| File Description | Documents |
|---------------------------------|---------------------------|
| Any additional information | View File |
| Link for additional information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Being an affiliated college, the university's Higher Education Policy System explicitly outlines the course's goals and objectives in terms of helping students become well-rounded individuals. For all programmes offered by the institution, these Aims and Objectives have served as the basis for defining the Programme results, programme specific outcomes, and course outcomes. When drafting POs, the College took into account factors such as academic excellence, research potential, the breadth of extension operations, human values, the creation of livelihoods, and current job market trends.

University has prescribed syllabi which states POs/COs and their objectives which deal with the need of the course and expected outcomes. These syllabi are available to all stakeholders at the University or College website or at library .While developing the POs, PSOs and COs, teachers attended workshops organized by the College to gain conceptual clarity.

During the admission process, the teachers counsel the prospective students and parents on the expected outcomes and for the same orientation programmes are organized for first year students. There is a coordinated effort on the part of the College and students in achieving the desired outcomes by mentoring and skill enhancement sessions. During the required Orientation programmes, all new students are informed of the goals and anticipated results of their programme. Additionally, each course's complete syllabus, learning objectives, and assessment plan are shared with the students.

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional information | Nil |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has a system in place for determining how well students have mastered course objectives, programme objectives, and programme objectives. Attainment of the course outcomes The curriculum, its completion, continual evaluation (internal evaluation), the setup of the question paper, evaluation, and result are used to gauge the course's outcomes. At the college level, professors work hard to finish the courses on schedule, and occasionally they hold extra classes for the students they perceive to be particularly slow. Additionally related with marks is attendance. Tests, quizzes, writing assignments, oral presentations, field activities, and other forms of continual evaluation are used.

The achievement of programme outcomes is assessed at the undergraduate levels based on students' advancement to higher education at any higher learning institution in India or overseas. The placement of students in organisations and institutions is another indicator of achievement.

Assessment methods are categorized as following: Direct Method (80%) Define Programme Outcome, Programme Specific Outcome and Course Outcome Setting the CO-PO/PSO Target Articulation matrix CO Assessment (setting and measurement) Internal Assessment (25%) External Assessment (75%) Attainment of PO/PSO Indirect Method (20%) Exit Survey Attainment of PO/PSO

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year**295**

| File Description | Documents |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://rmc.edu.in/wp-content/uploads/2025/01/2.7.1-student-satisfaction-survey-2023-24.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | No File Uploaded |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

| File Description | Documents |
|---|------------------|
| List of research projects and funding details (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem**3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

The institute has created an ecosystem for Research and Innovation by taking initiative for creation and dissemination of knowledge. Through the development of suitable human resources, initiative in the creation and distribution of information, and establishment of infrastructure. The Institution provides a favourable environment for promotion of Innovation. Students are encouraged to actively get involved in the application of Technology for societal needs. Necessary support is provided for Publication of Research Papers.

1. **Fostering Innovation:** To foster innovation and entrepreneurial activities, the college established an Innovation & entrepreneurial Development Cell. The organisation follows the Gujarati government's regulations. . 2. **Incubation Cell:** With

assistance of faculties the college has developed an incubator cell. The institution has started a number of initiatives, including training programmes, startup efforts, and pre-incubation support. Numerous Entrepreneurship Awareness Camp (EAC) programmes were organised by the cell. 3. Human Resources: To guide and mentor the young brains, the institute chooses vibrant and highly trained instructors. The institute encourages faculty to take part in a variety of skill development programmes. 4. Research infrastructure: To encourage teachers to create research projects and submit them to various funding bodies.

5. Collaborations: To encourage the development of real-time projects for the students, the College has collaborated and signed MOUs with organisations.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

16

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

5

| File Description | Documents |
|--|---------------------------|
| URL to the research page on HEI website | Nil |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | View File |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

04

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

14

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institution is committed to offering a cutting-edge learning environment, opportunities, and experiences that will help students to develop, flourish, and prosper. By taking part in

efforts to promote the college-neighborhoodcommunity network, the college has made a notable contribution to society and the environment. Students' involvement in class, commitment to volunteering, and overall growth as citizens are all given top priority. Students are involved in community development initiatives through the NSS unit and a group of dedicated faculty members. Work is done by our NSS and DLLE units to address these societal issues. Students learn about sanitization as a result of these exercises. The NSS/DLLE unit concentrated on tree planting among the locals to address the issues of deforestation and Pollution.

Each year, the NSS unit collaborates with governmental and non-governmental organisations to organise camps for blood donation, health screenings, and hemoglobin testing. Additionally, doctors are invited to speak on topics pertaining to girls' concerns, nutrition, and health through CWDC. These student-led activities have a good effect on personal cleanliness and health awareness. Students develop their negotiating, communication, conflict-management, and leadership skills while collaborating with others. Through participation in these outreach and extension initiatives, students improve their time management and critical thinking abilities.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://rmc.edu.in/wp-content/uploads/2025/01/3.4.1-Extension-activities-are-carried-out-in-the-neighborhood-community-sensitizing-students-to-social-issues-for-their-holistic-development-and-impact-thereof.pdf |
| Upload any additional information | No File Uploaded |

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

| File Description | Documents |
|--|------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | No File Uploaded |
| e-copy of the award letters | No File Uploaded |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

735

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

| | |
|---|---------------------------|
| 3.5 - Collaboration | |
| 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year | |
| 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year | |
| 0 | |
| File Description | Documents |
| e-copies of related Document | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | No File Uploaded |
| 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year | |
| 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year | |
| 04 | |
| File Description | Documents |
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |
| INFRASTRUCTURE AND LEARNING RESOURCES | |
| 4.1 - Physical Facilities | |
| 4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. | |
| The institution has enough teaching and learning resources, such as classrooms, laboratories, and technology. The facilities at the institution are adequate for holding classes, extracurricular | |

activities, and co-curricular events. Storage for departmental data, student projects, and completed assignments is provided in 29 well-ventilated classrooms with adequate seating arrangements. The institution runs in twoshifts, with classes for each program held in separate rooms.

All faculty members have access to computers and printers. Both students and staff have reliable internet and Wi-Fi access at the college. Practical courses for the undergraduate and postgraduate programs are held at the computer and electronics laboratory. Students are helped with well-equipped media and EVS labs. The campus has a secure Wi-Fi network. The Training and Placement Cell prepares students for both on-campus and off-campus postings. It collaborates with potential employers and builds a network of them.

The NSS and DLLE units at the college place a high value on community involvement.

With its wide collection of knowledge resources and information services, the Library fills a critical gap in college students' and faculty members' academic endeavours.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://rmc.edu.in/facilities/ |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

A multipurpose indoor facility featuring a modern gym, cardio equipment, badminton courts, and table tennis courts is offered by the college. Academic learning and co-curricular activities are benchmarks of the Institute. The college provides enough facilities for various cultural, sporting, and yoga activities. The college has a 100 -person capacity . The various departments and committees conducted Yoga Session in the academic year 2023-24 with an objective to emphasize the importance of Yoga practice for physical and mental wellbeing of a person.

Students are encouraged to compete in yearly intercollegiate events. The top students are chosen and assigned to compete in a variety of competitions held within the university, within the

zone, within all of India, within states, and at the federal level.

Through joint efforts, the college's NSS and DLLE unit produces a range of initiatives to give students a platform for creative expression and to promote extracurricular activities. Students can display their talent across all subject areas thanks to this. The students are supported by the college's cultural committee. Many sporting and cultural tournaments have been won by our college. At the time of annual day, the toppers receive rewards for their hard work.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://rmc.edu.in/facilities/ |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

31

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

485.40819

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS) Soul 3.0 is a well-established FOSS ILS and perhaps one of the most successful library FOSS tools currently, and as such the case for FOSS advocacy around Soul.3 is stronger than it may be for software that is less well known.

Features: Customizable Web-based Interfaces Core Modules (cataloguing, circulations, acquisitions, serials, reporting)
Enhanced patron services Union catalog Online circulation Bar code printing Report generation Patron self-registration form through OPAC

The integrated library management system SOUL 3.0 (Software for Libraries) of INFLIBNET automates the library. The programme is used for the library's many housekeeping tasks, including data input, book issue, return, and renewal, member logins, etc. There are computers and the internet available in the reading and reference section. The books are organised using the Dewey decimal system. Users can also search the book collection via the OPAC (Online Public Access Catalogue) service, which allows them to search by book title, author, publisher, etc. The books are bar tagged, and each user is assigned a special barcode ID. In addition to physical books, the library has online access to nlist's electronic resources

Fire safety equipment and CCTV cameras were installed in the library.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional Information | Nil |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.20

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

20426

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has always placed a high premium on improving its IT infrastructure. Facilities are routinely updated at both the institute and department levels. An important aspect of every college is Information Technology. And every year upgradation and updation become necessary.

Internet connection: The institute refreshes its internet connection annually, and as of right present, GTPL and BSNL are offering 300 MBPS of accessible bandwidth.

Number of Systems: The institution has 105 computers in total for students.

WiFi facility: The institution has set up three access points across the campus for use by all employees and students.

I/O Devices: The institution buys printers in accordance with the demands stated by the departments. The institute has 10 laser printers in total.

Faculty can create their video lectures in the institute's well-equipped lab, which is available to all faculty members. This has proved quite helpful in the early stages of the pandemic.

LCD projectors: As OHPs in the institute have been sporadically replaced by LCDs, upgrading of IT is evident in the teaching and learning process.

ERP System: The institute also automated all manual tasks in a number of departments, including admissions, accounts, administration, the library, and the record room.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

100

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| List of Computers | View File |

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

485.40819

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

A comprehensive set of protocols and procedures has been meticulously established to ensure the effective maintenance and optimal utilization of our physical, academic, and support facilities. These vital facilities undergo routine maintenance, facilitated through annual maintenance contracts (AMCs), and they are subject to timely purchase and replacement as needed.

For the upkeep and use of all of its physical and academic facilities, the College has a clearly defined policy and structure in place.

Management of the classroom: White boards, projectors, systems, and other modern technology are all present in the classrooms and allow for more efficient instruction. Each classroom has CCTVs installed to ensure the security and safety of all students. The fundamental components of classroom management include an annual maintenance contract (AMC) for all current educational technology and an appropriate reporting mechanism for repairs and replacements. Annual maintenance contracts for computers, copier machines, software, CCTV, fire extinguishers, gardens, security, etc. are used to maintain computers (hardware and software), update administration software, and maintain the overall campus infrastructure. With the assistance of outside experts, the website is updated and maintained. All purchases made by the college are governed by a clear purchasing policy that was prepared by the Management purchasing Committee.

The college library has its own methods and systems in place to determine the purchases based on the courses given, check on the facilities to be supplied for the students and staff, and more. The software is frequently updated.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://rmc.edu.in/procedures-policies/ |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

| 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year | |
|---|----------------------------|
| 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year | |
| 0 | |
| File Description | Documents |
| Upload self attested letter with the list of students sanctioned scholarship | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | No File Uploaded |
| 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year | |
| 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year | |
| 86 | |
| File Description | Documents |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |
| 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills | A. All of the above |

| File Description | Documents |
|---|---|
| Link to Institutional website | https://rmc.edu.in/wp-content/uploads/2025/01/5.1.3-Capacity-building-and-skills-enhancement-initiatives-taken-by-the-institution.pdf |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

516

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

516

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

05

| File Description | Documents |
|--|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |
| Details of student placement during the year (Data Template) | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

96

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | View File |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

54

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The HOD of each department works as a bridge between the institution and students and ensures a smooth and timely dissemination of information and solution of some problems. It

also facilitates various activities in the classrooms and college campus. The College has a policy for the dynamic participation of the students in the various academic, cultural and administrative bodies/committees. This prepares the students for leadership roles, organizing events teamwork, execution skills. The student representatives in various college committees like IQAC, Science Society, Cultural Committee, NSS, DLLE, Career Guidance Centre, etc.

Every year, college follows unique designed process and announces Best Boys - Best Girls. Each department nominates one-boy and onegirl representatives based on their merit, active participation in NSS, DLLE and Cultural activities. The institutedeceides the Best Boy - Best Girl for all departments after the oral interview of these candidates. They help in organizing various academic, cultural and extension activities.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

28

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has established registered active Alumni association under the patronage of "Reena Mehta Almuni Associatin". many n Students are the members of the Alumni Association.

The annual alumni gathering normally takes place every year.

The feedbacks of alumni are also taken through the website online.

College is having seperate Almuni website .

The association proposes to do the following activities

To honour the alumni who have secured a prominent position.

Suggestions for improvement and development of the college.

To be helpful in the placement of students. in expert's lectures, placement, financial support and help in grievance redressal.

To elect President, Vice-President, Secretary and executive members of the Alumni Association every year

Involve in academic and holistic development of the college, including financial assistance.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

College was started by Management in 2003 by members truly devoted to the aim of education with a view to imparting higher education to brilliant but socially backward and economically poor students belonging to the rural area. Ever since its establishment, the institution is benefited with sighted Managing Authorities and enthusiastic Principals.

To fulfil the Vision-Mission, the Institute has been promoting quality education to students from the rural area having diverse backgrounds and abilities are admitted. The requirements to enrich the knowledge of teachers and students made available here. The college encourages teachers for research activities and various training seminars/workshops. In addition to regular education, teachers are also doing innovative experiments in the teaching-learning process. For arousing versatile personality of students, cocurricular and extracurricular activities are duly carried out. Huge physical and academic infrastructure and eco-friendly academic atmosphere are the peculiarities of this institution.

The College meets high standards by offering holistic development to students with the following benchmarks:

- i. Stressing on high standards of academic, professional and societal performance.
- ii. . Encouraging industry based academic interaction.
- iii. Imparting knowledge keeping abreast with changing technologies.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The Governing authorities of trust take the lead in the governance and management of the institution. The Managerial

Body and Executive committee of the management along with the Principal support day to day functioning of the Institution administration.

- College practices decentralization and participative management in several areas of administration. In the beginning of the academic year, the objectives of the College are laid down by participative management wherein the Principal and Heads of all the Departments (HODs) sit together to identify the goals to be achieved in the year.
- Authority and executive members of Management are always available to guide us for the overall development of the Institute. They encourage and sanction funds to utilize the funds for different developmental activities of the college.
- Policies and plans are constituted, monitored and evaluated by IQAC.
- The examination is conducted by the Examination Committee and is monitored the principal. The process begins with sale of Examination Forms to the students. The Examination Time-Table is prepared by the committee for all courses. Forms are collected by non-teaching staff-members from students and data is processed by them. Faculty members supervise the students during examination. The answer papers are assessed and the results are declared within 30 working days after the last date of the examination.
- Feedbacks of stakeholders are considered for the improvement of the plans and policies.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- Campus to Corporate, Event Management, Excel and digital tools course, Tally Ethical Hacking, Ideal Management were some of the certificate courses run in the college. These courses enhanced the learning experience for the students beyond their pre-set syllabus and curriculum.
- The IQAC was constituted in 2016. The IQAC in consultation with the Principal heads of various departments and as per requirements of NAAC plans and deploys various policies that improve the quality in the institution.

1. Regular meetings of the Managerial body and IQAC
2. The online feedback system
3. IQAC Academic Audit, Green Audit,
4. The Principal of the institute is a liaison between the students and the Management.
5. Infrastructure requirements for the institute are conveyed to the management and the Principal sees to it that they are fulfilled.
6. Policies and plans are constituted, monitored and evaluated by IQAC. The Principal, Vice Principal, Faculty In-charges, HODs and the various committees implement the plans and policies together.
7. The official notice is issued along with the guidelines defining the roles and responsibilities of the committees. The committees prepare action plans and submit to the principal for approval.
8. The committees carry out the activities and the conveners submit the reports. The students' representative is also encouraged and nominated to handle the co-curricular and extracurricular activities.
9. Physical Director, Librarian, Programme officer of NSS, Officer of DLLE and conveners of different committees are also independent to perform their duties.

| File Description | Documents |
|--|---------------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The organization is headed by the Managing Council of Jeevan Juot educational Charitable Trust . The Principal is the Head of the Institution appointed by the Managing Council. There are two academic bodies CDC and IQAC which monitor and plan the activities of the college. The Head clerk heads the office administration and is responsible
- HOD of each department leads the academic and administrative work of the concerned department. The HoDs are given total academic freedom by the Management.
- Principal, constitutes different committees for the smooth

functioning of Administrative, Academic, Extracurricular and Research activities.

- Recruitment of the teacher is as per the norms of the UGC, State Government and the affiliated University. The institution follows Government norms. GPF, Casual Leave, Earned Leave, Medical Leave, Maternity leave, etc., have benefited the teaching and non-teaching faculty.
- Each and every staff as and when eligible for a promotion by acquiring required qualification and score as stipulated by the API of UGC norms, the College immediately follows the procedures for his/her promotion.
- Grievance Redressal Committee heading by the Principal has well-defined grievance redressal procedure.
- There are various statutory and non-statutory committees comprising of staff members and students. These committees organize different cocurricular and extra-curricular activities which enrich the lives of students.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Link to Organogram of the institution webpage | https://rmc.edu.in/organogram/ |
| Upload any additional information | No File Uploaded |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|--|---------------------------|
| ERP (Enterprise Resource Planning) Document | View File |
| Screen shots of user inter faces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare scheme for Employee:

The Welfare measures provided by the institute for teaching and nonteaching staff are as under:

- Leave Rules as per Government for staff like vacation leave, Casual Leave, Earned Leave, Medical Leave, Duty Leave, Maternity and Paternity Leave.
- GPF and EPF [Employee Provident Fund] staff
- The class IV employees get the benefit of uniform.
- First Aid Facility on the campus.
- Additional Facility of the Central Library, computer and laboratory are provided to teachers conducting research.
- Grievance Redressal Cell.
- Sexual Harassment Policy: A Women's grievance redressal cell for addressing complaints regarding sexual harassment.
- Free Wi-Fi facility throughout the college.
- Free tea and Vehicle arrangement for staff for attending programmes organised by Management.
- Parking space facility given for two wheeler

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

06

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

02

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

01

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The mechanism of the Performance Appraisal System focuses on a fair transparent system and based on Academic Performance Indicator (API) guidelines. Feedback of all faculty members istaken from the students in both the semesters.

Institution has three-level mechanism for appraisal of the performance of the teachers.

Self-Appraisal It is a mandatory process for every teacher to have the selfappraisal form. The self-furnished appraisal form transfers to the IQAC through HOD.

By Students The students give feedback about their teachers on website and Android App. The IQAC and the Principal analyze the analysis report generated. The analysis report is shown to the teacher and the Principal give suggestions for improvement and takes actions if required.

By Authorities: The HOD, Faculty I/C, and the Principal continuously monitor and evaluate the daily work of teacher. The Principal tries to judge the performance of the teacher and discusses the matter with the concerned teacher personally. He guides the teacher for improvement in his/her performance.

PERFORMANCE APPRAISAL: NON-TEACHING STAFF

- It is mandatory for non-teaching staff to have the selfappraisal form.
- Performance is also assessed through feedback from students,

alumni and parents.

- Principal and Administrative Coordinator continuously monitor and evaluate the daily work of nonteaching staff.
- Principal, based on all analysis, give suggestions to nonteaching staff.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit is aimed at ensuring financial transparency. The Budget of the Institution is prepared in two parts, viz., Capital Budget and Revenue Budget.

The accounts are done by Tally software so authorities can monitor entries. There is a mechanism of checking, rechecking and crosschecking of accounts by the Accountant, Office Superintendent, Administrative Coordinator and Management periodically.

Besides, an arrangement is made by the management for internal audit at least four times a year by C.A.

At every level it is ensured that actual expenses are within the budgeted amount.

The Management has appointed Ramesh BLukkad . as the external auditor for auditing the financial statements of the Society at the end of the financial year ending 31st March, in accordance with the accounting principles generally accepted in India.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Vision of the college is to provide quality education and hence the institution mobilizes the funds and resources in efficient ways possible. Expenses are monitored so as to avoid wastage of funds.

All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are incurred through cheques. Only authorized persons by management can operate the transaction through the bank. Internal Chartered Accountant conducts a financial audit four times in every financial year to verify the compliance.

The major sources of revenue are:

- a. Fees collected, Rental income.
- b. Sale of application forms for admission.
- c. Charges for various application forms and fees for services rendered to students.
- d. Interest received on saving deposits.
- e. Surplus from Certificate courses.
- f. NIOS study center

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

* Contribution of IQAC to Institutionalize Quality Assurance Strategies and Processes:

* IQAC took a leading role to create awareness and introduce ABC in the college by by conducting following activities:

IQAC members gave presentation in all departments and demonstrated the process of creating an ABC id individually. This initiative helped students to enroll for ABC and generate their ABC ids successfully.

* Development and Application of Quality parameters

IQAC has made the faculty and the staff aware of the parameters of quality assessment, and channelize the activities, introduce new models, design the forms as well as maintains records of their activities.

* Creating a Learner-Centric Environment

The IQAC undoubtedly took the lead in transforming the learning atmosphere in the campus.

* Feedback Response System

Every year, under the initiative of the IQAC, the feedbacks on the academic and administrative processes and facilities are taken online from the stakeholders.

* Documentation

Each faculty and department is asked to maintain a record of their academic activities. All the documents are collected by the IQAC for making CollegeAnnual Report.

*** Implementation of Best Practices**

IQAC is also the nodal agency for coordinating and implementing the best practices of the institution.

***Development of Quality Culture in the Institution.**

The IQAC conducts various programmes and provides guidelines for the Committee/body/ department regarding the organizing of events.

IQAC members gave presentation in all departments and demonstrated the process of creating an ABC id individually. This initiative helped students to enroll for ABC and generate their ABC ids successfully.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC reviews its teaching-learning process, structures & methodologies of operation annually. It also verifies the learning outcomes periodically through student feedback and departmental meetings. IQAC found that the teaching method must be made more interactive and more visual in the benefit of the students. IQAC of the college has initiated a number of steps for making the teachinglearning more interactive. As an illustration of the IQAC initiated review processes below two case illustrations are presented.

I. Institutional reviews facilitated by the IQAC:

Feedback on Teachers' Performance

Annual Academic and Administrative Audit, Green Audit, IT Audit and Gender Audit .

II. Implementation of teaching-learning reforms facilitated by the IQAC:

The IQAC in its annual Plan of Action makes several recommendations aimed at bringing about general improvements. This includes plans to reform teaching, learning and evaluation. The IQAC has recommended several steps to enhance the effectiveness of the teachinglearning process through its Plan of Action. The institution enhanced student’s centric methods to make teaching interesting. The academic infrastructures developed include new Central Computer Lab; new ICT enabled Smart Class Rooms, Upgradation of Seminar Hall, Wi-Fi Campus, new Laboratory Equipment, Additional Books and Journals, organizing guest lectures, seminars/conferences.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

| | |
|--|-----------------------------------|
| <p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p> | <p>A. All of the above</p> |
|--|-----------------------------------|

| File Description | Documents |
|--|---------------------------|
| Paste web link of Annual reports of Institution | Nil |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and Security:

The rules & regulations related to discipline are displayed on the college website. The ICC consisted of Female student members. Discipline rules are reformed and uploaded on the college website. All first year students are given an orientation about the function of the cells like the Anti-Ragging Cell, Internal Complaint Committee, Students Grievance Redressal Cell & informed about complaint redressal mechanisms available in the College. The institution has CCTV cameras. The Institution has a dedicated 'Women's Development Cell' that organises various activities & programmes on women-related issues.

COUNSELLING

Regular teachers of the college are appointed as mentors for counselling of students. Each mentor is allotted a group of 50-60 students. To help Mentor, two senior students per group also play the role of an assistant mentor. Mentoring sessions were held by the faculty members at the department level. The main objective is to develop rapport with the students and guide them for academic and co-curricular activities.

A professional counsellor is available on campus for personnel and group counseling. The counsellor is either voluntarily approached by students themselves or referred by teachers.

COMMON ROOM

There are separate washrooms for girls and Boys. The facility of special common rooms is also available for the girl students.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | Nil |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://rmc.edu.in/wp-content/uploads/2025/01/7.1.1-Measures-initiated-by-the-Institution-for-the-promotion-of-gender-equity-1.pdf |

| | |
|--|------------------------------|
| 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment | D. Any 1 of the above |
|--|------------------------------|

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

SOLID WASTE MANAGEMENT:

Waste is generated out of all sorts of routine activities carried out in campus including garden waste, garbage, paper, ewaste, and laboratory waste. Each classroom/staffroom/office/library is provided with dustbin, which is regularly emptied. Most of all the solid waste is biodegradable and in the form of leaf and papers which thrown into the dug pit and converted into natural fertilizer by providing a suitable environment. The institution follows 'Green Protocol' while conducting seminars and other events. Students and faculty are encouraged to use steel lunch boxes. Used papers and newspapers are sold for recycling. The college canteen strictly sees that any kind of nonbiodegradable

materials is not used for its functioning.

LIQUID WASTE MANAGEMENT

Wastewater Treatment Plant: The wastewater from chemistry laboratories causes heavy damage to the soil and ecosystem in the long run. The wastewater is cleaned by a small self-made treatment plant by the chemistry department. The treated water was used for irrigation purposes.

Sanitary Pad Incinerators have been installed in Girl’s washroom for sanitary pads to be hygienically disposed.

E-WASTE MANAGEMENT

An E-waste bin is provided for the collection of the e-waste. E-Waste weighing 420 Kgs to Envirocare Recycling Pvt. Ltd. and The Recycling Company. E-waste is minimal as the staff-students are not encouraged to use CDs and other temporary resources. Most of the information is shared through online or through web and hence the e-waste is minimal

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | View File |

| | |
|--|------------------------------|
| 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | B. Any 3 of the above |
|--|------------------------------|

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

| <p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping | <p>A. Any 4 or All of the above</p> | | | | | | | | | | |
|---|--|-----------|---|---------------------------|--|---------------------------|-------------------------------------|---------------------------|--------------------------------|---------------------------|--|
| <table border="1"> <thead> <tr> <th data-bbox="86 568 539 631">File Description</th> <th data-bbox="539 568 1436 631">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 631 539 734">Geo tagged photos / videos of the facilities</td> <td data-bbox="539 631 1436 734" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 734 539 878">Various policy documents / decisions circulated for implementation</td> <td data-bbox="539 734 1436 878" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 878 539 940">Any other relevant documents</td> <td data-bbox="539 878 1436 940" style="text-align: center;">View File</td> </tr> </tbody> </table> | File Description | Documents | Geo tagged photos / videos of the facilities | View File | Various policy documents / decisions circulated for implementation | No File Uploaded | Any other relevant documents | View File | | | |
| File Description | Documents | | | | | | | | | | |
| Geo tagged photos / videos of the facilities | View File | | | | | | | | | | |
| Various policy documents / decisions circulated for implementation | No File Uploaded | | | | | | | | | | |
| Any other relevant documents | View File | | | | | | | | | | |
| <p>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</p> | | | | | | | | | | | |
| <p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p> | <p>B. Any 3 of the above</p> | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th data-bbox="86 1321 539 1384">File Description</th> <th data-bbox="539 1321 1436 1384">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1384 539 1518">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="539 1384 1436 1518" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1518 539 1621">Certification by the auditing agency</td> <td data-bbox="539 1518 1436 1621" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1621 539 1724">Certificates of the awards received</td> <td data-bbox="539 1621 1436 1724" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1724 539 1792">Any other relevant information</td> <td data-bbox="539 1724 1436 1792" style="text-align: center;">View File</td> </tr> </tbody> </table> | File Description | Documents | Reports on environment and energy audits submitted by the auditing agency | View File | Certification by the auditing agency | View File | Certificates of the awards received | No File Uploaded | Any other relevant information | View File | |
| File Description | Documents | | | | | | | | | | |
| Reports on environment and energy audits submitted by the auditing agency | View File | | | | | | | | | | |
| Certification by the auditing agency | View File | | | | | | | | | | |
| Certificates of the awards received | No File Uploaded | | | | | | | | | | |
| Any other relevant information | View File | | | | | | | | | | |
| <p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and</p> | <p>A. Any 4 or all of the above</p> | | | | | | | | | | |

facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- The institution strives towards maintaining an inclusive environment for all stakeholders. The college promotes linguistic, regional, cultural diversity among the students. We have carried out activities that maintains communal harmony.
- Festivals of all religions and castes are enthusiastically celebrated in the organization.
- The cultural activities of the institute also include regional and religious dances of different states.
- India is multi-lingual country. Marathi Vanmaya Mandal organizes different activities which highlights Culture & create a bond with Language.
- Expert Lectures on tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic, etc., are organized regularly

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | View File |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every effort is made to make the students and staff of the institute understand and be sensitive to their constitutional rights, duties, values and responsibilities. For this, various lectures of experts and activities are arranged in the institute. In the generic course conducted at UG level in the college, students are given detailed guidance on Indian Constitution.

Various activities organized throughout the year to sensitize students toward constitutional obligations. Activities as follows

AZAADI KA AMRIT MAHOTSAV

Plastic Waste Management

BLOOD DONATION DRIVE

CAMPUS & SURROUNDING CLEAN UP DRIVE

ORGAN DONATION

Stride to the Environment

| File Description | Documents |
|--|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://rmc.edu.in/wp-content/uploads/2025/01/7.1.9-Sensitization-of-students-and-employees-of-the-Institution-to-the-constitutional-obligations-values-rights-duties-and-respon.pdf |
| Any other relevant information | Nil |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

A. All of the above

4. Annual awareness

programmes on Code of Conduct are organized

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution has organized the following activities related to the national and international commemorative days, events and festivals

Gandhi Jayanti

International Yoga Day: College organizes celebration of Yoga Day (21st June) every year. The college organizes Yoga Training classes for the students and staff for a week preceding the Yoga Day

Teachers Day (5th September) is celebrated on a grand scale in the college. The students pay tribute to great teachers by performing the work of teachers for a day. The students handle all the positions of the college.

National Youth Day (12th January) is celebrated on the birthday of Swami Vivekananda.

Independence and Republic Day - flag hoisting ceremony, oath-taking, and motivation talks.

Navratri and Christmas celebration.

International Literacy Day, National Blood Donation Day, World Health Day by incorporating NSS & DLLE.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

MEGA JOB FAIR

1. Campus Placement Cell of the College organized Mega Job Fair Programme for all the students
2. Objectives:
 1. Platform providing optimal employment opportunities
 2. Provide opportunities to the students to interact with recruiters and share important information
 3. To find internship for future full time opportunities
 4. To increase employment opportunities
3. Content of the programme
 1. Invite various companies in this Job Fair
 2. Recruitment of the students for the vacant post in their organization
 3. All the information related to companies and recruitment process provided to the students
 4. The Practice
4. The Practice

The college invited 38 renowned private companies i.e. Q. Connect, Randstand, Quastech, Teliperformance, Eureka, Wipro, Infoline Consulting, R.S.Consultancy and Study League IT Solutions. The companies interviewed the students and 149 students were selected. Many students got the final placement.

STUDENT MENTORING SYSTEM

1. Objectives: to reduce student stress, boost performance, and dropout rates through individual counseling.
2. The Context: For pupils to make general improvement, emotional stability, and to encourage clarity in thinking and decision-making, mentoring is necessary.
3. The Practice: Each teacher is tasked with guiding pupils over the course of their studies. They get together at least once a month to go through, clarify, and share a range of issues, whether they personal, intellectual, etc. They offer advice to students who need it regarding emotional issues.
4. Evidence of Success: University rankings, improved exam scores, improved attendance, fewer dropouts, increased participation in cocurricular and extracurricular activities, improved campus discipline, and respectful relationships between faculties and students are all examples of the practice's success.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://rmc.edu.in/best-practices/ |
| Any other relevant information | Nil |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The IQAC held a national level seminar on academic bank of credits to explain the overall working of ABC system and Digilocker.

The institution has always preferred the use of science, technology and scientific approaches in its educational, administrative and other activities. The performance of college in this area is more distinctive than other colleges.

IQAC organised National Level Confernece Rural Banking operations and Agriculture Finance for sustainable Livelihood under the Flagship Programme by Ministry of Education Govt of India.

To create awareness about DigiLocker app of Government of India, the students set up a Desk in the college campus for 3 days.

Available academic ICT tools such as projectors, interactive boards, computers, laptops, audio systems etc.

Started new programs MSc (IT)

ADMINISTRATION:

Online Admission.

Dynamic Website

Office Management Software

Facebook Page

Bulk message system.

The College has an Android App.

. Soul 3.0 software.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information | View File |

7.3.2 - Plan of action for the next academic year

To implement NEP 2020 in 1st year of Under Graduate Level from 2024-2025.

To reform examination pattern according to NEP.(For Post graduate Students).

To organize a session on the lessons from Indian Knowledge System and management in lieu of NEP 2020.

To conduct sessions to familiarizestakeholder(faculties/student/parents) about Autonomy and NEP 2020

To extent the work and activities of IQAC for skill development of Staff & Students.

To organize International/National Multidisciplinary Research Conference.

To increase MOUs and collaboration with other colleges and industries.

To encourage student to participate in NSS/NCC/Cultural/Sport activities.

Enrich library by adding new reference books/ journal/periodicals /E resources.

To make internship andplacement more efficient.